



## American University Counseling Center Externship Application

### Instructions:

*Please help us save paper by submitting all materials electronically!*

Please submit the following three items **in one email** to Dr. Shatina Williams at [shatinaw@american.edu](mailto:shatinaw@american.edu) by Friday, February 7, 2020 at 5pm:

- Application (below)
- Graduate transcript (unofficial acceptable)
- CV

Please submit the following three items **in one email** to Dr. Shatina Williams at [shatinaw@american.edu](mailto:shatinaw@american.edu) by Friday, February 7, 2020 at 5pm:

- Completed Training Director Form (below)
- Two letters of recommendation from those who are familiar with your clinical work

Please see the American University Counseling Center website for more information about the Externship Program and application process. You are encouraged to submit your application as soon as possible.

**Thank you for your interest in the Externship Program at the American University Counseling Center!**



Please describe any other relevant clinical experiences (e.g., assessment experience, peer counseling, crisis assessment and intervention, outreach activities).

The clinicians at the center represent a diversity of theoretical orientations and perspectives. One common thread among all clinicians is a strong focus on multicultural competence and cultural humility as well as working relationally with clients. Please describe your interests in these areas.

Externs will have the opportunity to participate as a clinician during Urgent Care Drop-In Hours. Please share about your experience with crisis situations and/or your interest in developing crisis assessment and intervention skills.

Please describe any specific area(s) of clinical interest that you would like to develop this upcoming year. What aspects of our training program are of particular interest to you?

Please describe perceived areas of growth in your clinical work.

Please describe areas of strength in your clinical work and in terms of personal attributes, training experiences, and knowledge.



## American University Counseling Center Externship Application: Training Director Form

### **Applicant:**

Instructions for applicant: Please give this form to your Training Director to be completed and emailed to Dr. Shatina Williams at [shatinaw@american.edu](mailto:shatinaw@american.edu) by Friday, February 7, 2020 at 5pm:

### **Director of Training:**

**Name:**

**Address:**

**Phone:**

**Email:**

Instructions for Training Director: The student listed above is applying for a position in the American University Counseling Center Externship Program. We are excited that the student is considering our training program! We kindly request your cooperation in completing the following questionnaire.

Additionally, we request that you visit our website to familiarize yourself with our program and the expectations of externs. Please note the following requirements:

- Externs are required to be on site for 16-20 hours per week.
- Externs must be on site every Thursday from 9:00am until 12:30pm for seminars and training.
- An affiliation agreement will need to be signed between American University and the student's home institution.
- The externship follows the academic year calendar, beginning in late August and ending in May. Externs are not required to be on site over the winter break.

If you have any questions or concerns about your student's participation in our externship program, please do not hesitate to contact Shatina Williams, PhD, Associate Director for Training at 202-885-3500 or [shatinaw@american.edu](mailto:shatinaw@american.edu).

Please complete and email this form to [shatinaw@american.edu](mailto:shatinaw@american.edu). Thank you!

**Please answer the following questions about the applicant:**

Is the student in good standing?  Yes  No

Is the student currently on probation?  Yes  No

If yes, please explain:

Are there any complaints currently pending against this student or were any filed in the past and found to be legitimate?  Yes  No

If yes, please explain:

Has the student ever reneged on a prior offer of externship?  Yes  No

Does the applicant possess the emotional stability and maturity to handle the challenges of graduate training to this point?  Yes  No

Does the applicant demonstrate awareness of and practice according to current APA Ethical Guidelines for psychologists?  Yes  No

Does the applicant demonstrate the capacity to participate in supervision constructively and to modify their behavior in response to feedback?  Yes  No

Is this student ready to apply for externship?  Yes  No

***Please read the following statement and sign if you agree:***

I have reviewed the requirements for the externship program stated above and do not know of any host program requirements or circumstances that would prevent the applicant from being able to complete these requirements. I understand that an Affiliation Agreement between American University and the host university will need to be completed prior to the start of the externship.

Director of Training Signature: \_\_\_\_\_

Date: \_\_\_\_\_