



*"An exchange visitor program sponsor must develop procedures for evaluating all student interns. The program sponsor must conduct such evaluations for each Student Intern. All programs must do a concluding evaluation, and programs lasting more than six months must do a midpoint and concluding evaluation. The sponsor must retain these evaluations for at least three years following the completion of the student's internship program."* [22 C.F.R. § 62.23(i)(5)]

## J-1 Student Intern Evaluation Form

*To be completed by supervisor and submitted to International Student & Scholar Services:*

Name of Intern \_\_\_\_\_ Intern's Home University \_\_\_\_\_

Dates of Internship \_\_\_\_\_ to \_\_\_\_\_

Midpoint evaluation (for internships 6 months or longer)       Concluding evaluation

**Overall Evaluation:**

Outstanding     Satisfactory     Unsatisfactory     Incomplete at conclusion date –extension requested

**Describe below the student intern's projects to date at American University (refer to goals in DS-7002) and assessment of effort and quality of work (if "incomplete," provide an explanation and proposed timeline for completion, not exceeding a total length of 12 months):**

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*Continues on other side (if additional space needed)* →

I certify that the above is an accurate evaluation of the student intern:

Name & title of internship supervisor: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**INTERN:** I acknowledge receipt of this evaluation form:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_ AU ID#: \_\_\_\_\_