Completion of Academic Program Form
For F-1 Students Requesting Optional Practical Training (OPT)

I. TO BE COMPLETED BY THE STUDENT:

Name: ______________________________ AU ID #: __________________ Telephone: ___________________

E-mail: __________________________________ Major: __________________________________________

School: □ CAS □ KSB □ SIS □ SOC □ SPA □ SOE □ WCL Level: □ Bachelor □ Master □ Doctoral

Do you have a second major or dual degree? □ YES □ NO
If yes, second major or degree: ____________________________________________________________

School: □ CAS □ KSB □ SIS □ SOC □ SPA □ SOE □ WCL Level: □ Bachelor □ Master □ Doctoral

Have you had OPT previously at the same degree level? □ YES □ NO If yes, dates: ____________________

Type of OPT you are requesting: □ Post-Completion OPT □ Pre-Completion OPT (if pre-completion: □ part-time {≤20hr} □ full-time)

Requested OPT Begin Date: _____________________ End Date: ______________________

To comply with the Department of Homeland Security (DHS) OPT requirements, I certify:

• I have completed/will complete all degree requirements by the program completion date listed below.
• I am/will be enrolled in at least one in-person class in my final semester.
• I will only engage in employment during my OPT that is directly related to my major field of study.

Student’s Signature: ________________________________ Date: ______________________

II. TO BE COMPLETED BY THE ACADEMIC DEPARTMENT:

The international student listed above is applying to DHS for OPT benefit. ISSS requires academic departments to certify the student’s program completion date.

I certify that the student named above has completed/will complete all academic requirements for degree completion on ________________ (mm/dd/yyyy). The student’s GPA is __________.

I have determined this date based on:
□ Commencement date
□ Final exams date (Summer only)
□ Date the student will be notified of the results of comprehensive exams
□ Date the student has defended/will defend the DISSERTATION (PhD only)

1st major:

<table>
<thead>
<tr>
<th>Academic Advisor or Program Director</th>
<th>Extension</th>
<th>School</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
</table>

2nd major/degree (if not in the same school as the 1st major/degree)

<table>
<thead>
<tr>
<th>Academic Advisor or Program Director</th>
<th>Extension</th>
<th>School</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
</table>