Exchange Visitor Application Form
Request for the Form DS-2019, Certification of Eligibility For J-1 Visa

(This Form Must Be Completed by the Prospective Exchange Visitor)

To avoid processing delays in your immigration documents, please complete all sections of this form and attach a copy of your passport (and your dependents’ passports if applicable). Please also attach the appropriate financial documentation and submit this form to your J-1 coordinator at your earliest convenience.

PART I — BIOGRAPHICAL INFORMATION
Please fill in all the fields. This information will appear on your DS-2019; therefore, it must match your passport information exactly.

NAME (exactly as in machine readable zone on passport):

Last: ____________________________ First: ____________________________ Middle: ____________________________

(Multiple last names if applicable)

GENDER: [ ] Female [ ] Male

DATE of birth: __________ CITY of birth: __________ COUNTRY of birth: __________

CITIZENSHIP: __________ COUNTRY of Legal Permanent Residency: __________

OCCUPATION (in home country): ____________________________

EMPLOYER (in home country): Government [ ] (Specify): ____________________________

[ ] Private (Specify): ____________________________

E-MAIL: ____________________________ TELEPHONE (home country): ____________________________

(Please note that you will not be able to enter the US after the begin date of your program. You will be able to enter up to 30 days before the begin date, and to remain in the US up to 30 days after the end date.)

PART II — EXCHANGE VISITOR’S PROPOSED ACADEMIC ACTIVITY

A. Requested Exchange Visitor Category:

[ ] Professor [ ] Research Scholar [ ] Short-Term Scholar [ ] Specialist [ ] Student Intern

(Less than 6 months)

B. Length of Stay: Begin Date: __________ End Date: __________

(month/date/year) (month/date/year)

C. Detailed description of proposed research to be conducted at American University. This information will appear on your DS-2019: (Please limit your response to 35 words or less)

form updated 12/2017
D. Have you been in the U.S. within the past two years as J-1 or J-2?

*If yes, please complete the section below:

<table>
<thead>
<tr>
<th>IMMIGRATION STATUS</th>
<th>START DATE</th>
<th>END DATE</th>
<th>IF J-1, PLEASE INDICATE CATEGORY (SEE PART II)</th>
<th>IF J-1, PLEASE INDICATE NAME OF PROGRAM SPONSOR (AU, IIE, FULBRIGHT, AMIDEAST, ETC.)</th>
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</thead>
<tbody>
<tr>
<td><strong>Example: J1 Exchange Visitor</strong></td>
<td>Entered U.S. on 09/01/09</td>
<td>Left U.S. on 12/15/10</td>
<td>Research Scholar</td>
<td>Fulbright Program</td>
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* Transfer between J-1 program sponsors may be possible. If you are already in the U.S. in J-1 status, please contact your current J-1 Responsible Officer for more information about the transfer process.

**PART III — FINANCIAL SUPPORT**

Exchange Visitors are required to show a minimum of **U.S. $1,600 per month** for living expenses. All financial documents must be current (no older than **3 months**) at the time of application in order to be considered valid. Appropriate documents reflecting financial ability include, but are not limited to, the following:

- Original Bank Letter verifying liquid assets; stamped and signed by a bank official.
- Letter from employer stating available salary for the duration of EV Program at American University.
- Affidavit of support (Form I-134), submitted by U.S. sponsor & accompanied by financial verification.
  * The form can be accessed from: www.uscis.gov/forms
- Scholarship letter from sponsoring organization outlining amount, dates, and terms of scholarship.

**SOURCE OF FUNDS**

| [ ] | Personal Funds |
| [ ] | Third-Party Sponsor |
| [ ] | Financial Support from American University |
| [ ] | Home Government Funding |
| [ ] | U.S. Government Funding |
| [ ] | All Other Organizations’ Funding |

**AMOUNT FOR PERIOD OF STAY IN U.S. DOLLARS**

**Dependent Information:**

Additional funding will be required for eligible accompanying dependents. You must show an additional **$5,500 per year** for a spouse and **$4,000 per year** for each child. **Children who are 21 years of age and older are not eligible to be J-2 dependents.** Please provide us with the information below regarding your dependents. If possible please attach copies of passports for dependents.

**NAME:**

<table>
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<tr>
<th>FAMILY, GIVEN</th>
<th>DATE OF BIRTH M/D/Y</th>
<th>COUNTRY OF BIRTH</th>
<th>CITY OF BIRTH</th>
<th>CITIZENSHIP</th>
<th>PERMANENT RESIDENCY</th>
<th>RELATIONSHIP</th>
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**Exchange Visitor Signature__________________________ Date______________**

**J-1 Coordinator Initials________ Date______________ (month/date/year)**