

Welcome Week Event Proposal Form 2017

Please complete all the requested information, as you would like it listed in the Welcome Week listings, below for your proposed Welcome Week event. All events will be reviewed on a rolling basis. However, programming needs and logistics will be taken into consideration when making final acceptances.

Welcome Week programming will begin on Sunday, August 20th and conclude on Sunday, August 27th. We are looking for programs ranging from "fun" to "fundamentals"!

Forms should be submitted by July 10th at 5pm.

Any changes in event information should be submitted to Fernando Perez at fperez@american.edu

*** Required**

Contact Name *

Fernando Perez

Contact E-mail *

fperez@american.edu

Event Sponsored By (please, no abbreviations) *

Office of Orientation

Event Name (as you would like it listed) *

Event Example

Brief description of event *

This is an example of how to fill out the form. Please give a brief description of your event that includes the topic and learning outcomes for the program.

Event Start Date *

08/24/2017

Event End Date *

08/24/2017

Start Time

Optional field

End Time

Optional field

Are you flexible with the date of your event? *

no

Are you flexible with the time of your event?

yes

Approximate size of audience? *

10-25

25-50

50-75

75+

Preferred Room/Location (Building Name, Room Number)

Optional Field

Who is your event designed for? (Check all that apply) *

Undergraduate Students

Graduate Students

International Students

Transfer Students

Please choose the option below that best describes your event (check all that apply) *

Academics & Academic Success

Athletics

Campus & Community Awareness and Services

Diversity & Inclusion

Social Opportunities

Student Involvement Leadership & Service

Wellness & Recreation

SUBMIT