



University Policy: Good Neighbor Parking Policy
Policy Category: Facilities Policy
Subject: Off-Campus Parking
Responsible Executive: Chief Financial Officer, Vice President & Treasurer
Office Responsible for Review of this Policy: Office of Parking and Commuter Services
Supplemental Documents: Schedule of Parking Citation Fines; Good Neighbor Parking Policy Exemption Request Form
Related University Policies: Good Neighbor Guidelines; Student Conduct Code; Parking Policy

I. SCOPE

The Good Neighbor Parking Policy sets standards for off-campus parking for all members of the American University (“AU”) community, including students, faculty, staff, vendors, contractors, and Guests.

II. POLICY STATEMENT

American University community members have a shared responsibility to the Washington, D.C. region and the neighborhoods immediately surrounding the University Premises. Fostering good relations with the neighbors and communities around campus helps maintain and enhance the quality of life, safety, and desirability of the neighborhood for us all. This policy sets the requirements and expectations regarding off-campus parking for all AU students, faculty, staff, vendors, and Guests in compliance with the American University Campus Plan and all applicable District of Columbia Zoning Commission orders.

III. DEFINITIONS

AU Community: American University students, faculty, staff, vendors, and Guests.

University Premises: Buildings and grounds owned, leased, operated, controlled, or supervised by the university including, but not limited to, Main Campus, the Tenley Campus, the Spring Valley Building at 4801 Massachusetts Avenue, N.W., 3201 New Mexico Avenue, N.W., 4200 Wisconsin Avenue, N.W., 4401 Connecticut Avenue, N.W., and the athletic field in the 4500 block of Massachusetts Avenue, N.W.

Neighborhood Enforcement Zone: Residential street parking located on public roadways within Ward 3 of the District of Columbia, as defined by DC ST § 1-1041.039, and the Metropolitan Memorial Campus of the National United Methodist Church. (“Church”). The Zone excludes metered

parking spaces operated by the District of Columbia, parking garages, public parking lots, and private property not open to the public.

Guests: Individuals who are not AU students, faculty members, staff members, or vendors and who are present on University Premises at the invitation of the University or an AU student, faculty member, or staff member. This includes, but is not limited to, attendees at University-sponsored or University-related events, programs, services, meetings, and activities, as well as members of the Osher Lifelong Learning Institute (OLLI) at American University when participating in OLLI programs or activities on University Premises.

III. POLICY

A. General Guidelines

AU Community members are restricted from parking in the Neighborhood Enforcement Zone at all times while on University Premises. AU Community members are required to utilize other parking options including parking their vehicles in designated on-campus parking facilities or using publicly available transportation.

B. Exceptions

1. AU Community members who reside in the Neighborhood Enforcement Zone and park within two blocks of their residence while on University Premises are excepted from this Policy.
2. Individuals seeking any other exception to this Policy must submit a Good Neighbor Parking Policy exception request to the Office of Parking and Commuter Services. Requests may be submitted by contacting the Office of Parking and Commuter Services at 202-885-3111 or parking@american.edu.
3. All requests for exceptions will be reviewed by the Office of Parking and Commuter Services, and approval is granted at the discretion of the University.

C. Off-Campus Parking Enforcement

1. The Office of Parking and Commuter Services (“OPCS”) is authorized to develop and implement parking procedures and regulations; establish patrol and enforcement protocols; enforce parking and recommend administrative fines for violation of this Policy.
2. AU Community members parked in violation of this Policy may be subject to citation and disciplinary action.

D. Parking Citation Appeal Process

1. Any individual who believes a parking citation was issued unfairly, in error, or under mitigating circumstances (e.g., a medical emergency) may submit an appeal.

2. Appeals must be submitted in writing through the online appeal form available on the American University Office of Parking and Commuter Services website or directly through the AU Parking Portal.
3. The Appeals Board will review and render a decision based on the information submitted at the time of the appeal.
4. The decisions of the Appeals Board are final and binding.

IV. EFFECTIVE DATE AND REVISIONS

This Policy is effective June 15, 2026.