

American University
Drug Free Schools and Communities Act
Biennial Review

2014

Drug Free Schools and Communities Act 2014 Biennial Review

American University is committed to maintaining a healthy and safe community through comprehensive education and intervention efforts on alcohol and other drugs. AU community members uphold university policies and abide by local, state, and federal laws pertaining to alcohol and other drugs. Policies of American University regarding alcohol and other drugs are covered in the Student Conduct Code, the Residence Hall Regulations, and campus-wide alcohol and drug policies.

American University complies with the Drug-Free Schools and Campuses Regulations through the following means:

1. The university maintains a copy of its Alcohol and Drug Abuse Policy. It can be found in the Staff Personnel Policies manual, The Student Guide, and the Annual Security Report.
2. The university annually provides its employees and students with written and on-line materials that adequately describe:
 - a. Standards of conduct that prohibit unlawful possession, use, or distribution of illicit drugs and alcohol on its property or as part of its activities;
 - b. A description of the health risks associated with the use of illicit drugs and the abuse of alcohol;
 - c. A description of applicable legal sanctions under state, local, and federal law;
 - d. A description of applicable counseling, treatment, or rehabilitation programs; and
 - e. A clear statement of the disciplinary sanctions the institution will impose on students and employees.
3. The above materials are distributed to students through:
 - New student orientation sessions;
 - Various presentations by campus departments;
 - Annual electronic delivery of the policy and resources to all students; and
 - Posting on University Web sites.
4. The various means of distribution provides reasonable assurance that each student receives the materials annually.
5. The institution's distribution plan makes provisions for students who transfer to or enroll at the university in the spring semester to receive the materials. Transfer or newly enrolled students are also reached through January orientation sessions.
6. The above materials are distributed to faculty and staff through:
 - New staff and faculty orientation;
 - Annual electronic delivery of the policy and resources to all faculty and staff; and
 - Postings are maintained on university Web sites.
7. The means of distribution provides reasonable assurance that each staff and faculty member receives the materials annually and during all new staff orientations.

8. The institution conducts biennial reviews of its drug prevention programs to determine its effectiveness, implements necessary changes, and ensures that disciplinary sanctions are enforced through the following means:
 - a. Assessment of the Office of Student Conduct and Conflict Resolution's AOD education programs; and
 - b. Assessment of documented drug treatment referrals for students and employees.
9. The Office of the Dean of Students conducts the biennial reviews and consulted with various university offices for this review including but not limited to Human Resources, Office of the Provost, Housing and Dining Programs, Office of Student Conduct and Conflict Resolution Resources, and Public Safety.
10. Copies of the biennial review are kept in the university's Compliance Database system.

A. AOD-Related Environmental Elements, Policies, and Initiatives

1. Alcohol Free Options

The campus provides an environment with alcohol-free options through:

- Promoting alcohol-free events and late night activities through the Wellness Center and the University Center special programs, such as movies, bingo, game nights, dance lessons, karaoke nights, etc.
- Student service learning or volunteer opportunities exist through the Center for Community Service and Engagement. These are publicized and promoted.
- The University Center, sports arena, recreation center, and all other campus venues are alcohol-free.

2. Normative Environment

The campus creates a social, academic, and residential environment that supports health promoting norms in the following ways:

- Exams and projects increasingly require class attendance and academic responsibility.
- All residence halls are alcohol and substance-free, including tobacco and smoke.
- The university strategic plan encourages an increase in academic standards.
- Faculty and staff are educated about behavioral indicators, student norms, and cultural attitudes related to high risk and illegal alcohol and drug use. The Dean of Students office does outreach with faculty and academic advisors about how to identify a student who may be abusing alcohol or drugs and how to refer them for help.
- Faculty and staff are trained and encouraged to share behavioral, academic, or health concerns about students through the Care Network, an online site which assigns each concern to a case manager with a goal of providing consistent outreach and support for students.
- Faculty is encouraged to engage in a high level of contact with students through office hours, extracurricular activities and involvement in living learning communities.
- Students are educated about misperceptions of drinking norms through new student orientation and through social marketing and social-norming initiatives throughout the year.
- Students have opportunities to educate and mentor their peers through a peer health education programs.

- The university strategic plan emphasizes wellness for the entire campus community.

3. Alcohol Availability

The AOD prevention program limits alcohol availability through the following means:

- Alcohol is restricted on campus. All community members must follow the alcohol policy.
- Alcohol use is prohibited in public places.
- Kegs are prohibited on campus.
- Alcohol servers are required to be trained.
- Guidelines for off-campus parties are distributed.

4. Marketing and Promotion of Alcohol

The marketing and promotion of alcohol on campus is limited in the following ways:

- Alcohol advertising is banned on campus.
- Alcohol industry sponsorship for on- and off-campus events is banned.
- No images of alcohol, e.g. mugs, kegs, or drinking behaviors, are allowed in publications.
- Alcohol promotions with special appeals to underage drinking are banned.

5. Policy Development and Enforcement

AOD policies are developed and enforced on- and off-campus through the following means:

- On-campus functions involving alcohol must have approval through the application process.
- ID checks are enforced.
- Disciplinary sanctions for violations of campus AOD policies are enforced.
- Students who receive citations off-campus for underage drinking or distribution of alcohol to minors are held accountable through the campus student conduct process.
- Servers of alcohol are educated about potential liabilities.
- Penalties for possessing fake IDs are enforced.
- DUI laws are enforced on- and off-campus by appropriate law enforcement agencies.
- The Dean of Students office regularly communicates with campus neighbors and community members regarding off-campus incidents and concerns about students' behavior and safety.

B. AOD Program Goals and Goal Achievement

American University is committed to educating students and the campus community about alcohol and other drugs and the risks associated with use and abuse. For students, this includes not only the physical risks of use but also the academic, social, and emotional risks that could be consequences of the choices they make about alcohol.

First Year Student and Transfer Orientation Programming

- During New Student Orientation, presentations are conducted by the Health & Wellness Education Coordinator that provides information about alcohol such as social norming messages, explanation of standard drinks and BAC, identifying signs of an alcohol emergency, and explanation of the Medical Transport Policy.
- The Associate Dean of Students and Director of the Office of Student Conduct and Conflict Resolution Resources present the facts about alcohol and drug use on campus and the consequences of students' choices to parents and students through, *"Talkin' to Their Generation: Alcohol & Drugs at American University."*
- The Wellness Center collaborated with the Washington Mentor Student Program to provide a brief presentation on alcohol, focusing on harm reduction strategies, and signs of an alcohol emergency.

Online Education

- All entering students (fall and spring) are required to complete an online alcohol education course, **AlcoholEdu**, prior to the start of classes. Key results are as follows:

In fall 2013, students reported that AlcoholEdu . . .

- Helped me establish a plan for responsible decisions around alcohol (81%)
- Prepared me to identify and/or help someone who has alcohol poisoning (81%)
- Stimulated me to reflect on my personal attitudes and behaviors (57%)
- Changed my perceptions of others' drinking-related behaviors (61%)

Sanctioned Student Educational Programming

Each semester, students found in violation of the university policy related to alcohol and other drug use, are sanctioned to attend a mandatory education workshop conducted by the Health & Wellness Education Coordinator. This program is offered twice weekly, in which students are required to attend one 60-minute session, covering topics that explore alcohol and the body/brain, tolerance, BAC, drink sizes/measurement as well as alcohol emergencies. Students that are found in violation of the drug policy, specifically related to marijuana, are required to attend a two-session assessment and education program to examine their use of marijuana to reduce risky behaviors and harmful consequences.

Outreach and Educational Programming

Bystander Intervention

In fall 2014, the university launched Step Up, a bystander intervention program that applies to various topics, including alcohol and drug abuse. Students are taught how to recognize warning signs and how to safely intervene through training sessions, a video, posters, social media posts, and newsletters. In fall 2014, a total of 1058 students were trained, including all student athletes, Greek Life organizations, and Residential Life staff, and numerous other student groups.

Athletes

Each September, the Wellness Center provides a presentation for all first-year athletes through the “Thinking and Learning Opportunities for New Student Athletes” (TALONS). All first-year athletes are required to attend the seminar, which covers social norming messages, explanation of standard drinks and BAC, identifying signs of an alcohol emergency, and explanation of the Medical Transport Policy.

Fraternity and Sorority Life

The Health & Wellness Education Coordinator is collaborating with the Fraternity and Sorority Life Coordinator to create programming for new members after the completion of Spring Rush. Moreover, Fraternity and Sorority Life chapters are required by their national organizations to do risk management programs on alcohol and other drugs. The Health & Wellness Education Coordinator became TIPS Certified in October, 2014, and will work with FSL to provide this training to chapters as well.

Peer Health Education Programming

In Spring 2014, The Health & Wellness Education Coordinator worked with Wellness Center staff to recruit, interview and identify a group of qualified students to become Peer Health Educators for the 2014-2015 academic year. In fall 2014, these students were trained over a weekend in September, and attended a weekly 105-minute class where they received continuing education and training. The Peer Health Educators (called the Wellness Crew) implemented a number of alcohol and drug prevention and awareness programs throughout the semester.

National Collegiate Alcohol Awareness Week (throughout the month of October)

The Wellness Center collaborates with various departments within the Office of Campus Life to cover programming related to Alcohol Awareness.

- The Wellness center partnered with Fraternity and Sorority Life and Athletics to bring Michelle Guobadia to campus. This speaker addressed over 500 student athletes and members of Greek organizations with an interactive and engaging program. This year the speaker centered around hazing, but did address risk-based alcohol consumption as a hazing technique often used and the risks associated with this behavior.

- DC Double-Check program, funded through the District of Columbia’s Alcohol Beverage Regulation Administration, came to campus to conduct educational programming for students about alcohol, tolerance, drink sizes and measurements.
- The Peer Health Educators hosted three Wellness Cabanas and one large-scale program (partnered with Residence Life) focused on alcohol risk reduction strategies.

C. AOD Policy Notification and Distribution to Students and Employees

1. Policy Contents

The university distributes the following AOD information to employees and students:

- A description of health risks associated with alcohol abuse and the use of illegal drugs
- A description of applicable legal sanctions under local, state, and federal laws
- A statement of the institution’s disciplinary measures regarding alcohol and illegal drug use by students and employees

2. Policy Distribution

AU publicizes its alcohol and drug policies through the following means:

- Student Guide
- Staff Reference Guide
- Admissions materials
- Course catalogue
- New Student Orientation
- New Staff and Faculty Orientation

D. Summary of AOD Strengths and Areas for Improvement

Strengths

- The university has a comprehensive AOD program that includes policy development and enforcement, one-on-one sessions with sanctioned students, programming for various students groups, an online education program, a bystander intervention program, and partnerships/collaborations with community organizations.
- The university has created a campus environment that discourages AOD use, including the prohibition of alcohol advertising, the banning of kegs on campus, and the availability of non-alcohol events and programs.
- The university’s sanction program has a strong focus on education and re-direction. Depending on the severity of the violation, students meet one-on-one with a professional staff member, write a reflection paper, and/or attend an educational workshop.
- The university conducts a biennial review of its drug prevention program and policy to determine effectiveness and to make changes as necessary.
- The university maintains data on policy violations to determine trends, resource needs, and appropriate necessary adjustments.
- The university has a medical transport policy, which encourages students to call for help if a friend is suffering from an AOD overdose without fear of being sanctioned.

Areas for Improvement

- While the university's AOD prevention approach is comprehensive and includes collaborations from numerous campus partners, the university does not have a coordinated marketing program, such as a social norms poster campaign or Watch Your BAC (Blood Alcohol Content) campaign. With the hire of the Health and Wellness Education Coordinator, the university aims to develop and launch such program before the next biennial review.
- All of the university's AOD-related policies and sanctions are communicated to students in the manners outlined above. However, some students report not knowing the policies and their related sanctions. The university aims to identify common policies that students violate and to find alternative, more student-friendly ways to disseminate the information (such as bi-weekly stall newsletter and during presentations).

E. Recommendations for Revising AOD Prevention Programs

The reduction of alcohol and other drug abuse on campus remains a priority for the Office of the Dean of Students. In February 2015, the Health & Wellness Education Coordinator will attend Everfi's Professional Development Institute for prevention educators in order to stay current with best practices and confer with professionals from other institutions. We will continue to increase our understanding of best practices in the field and apply this knowledge at American University. We will increase our participation in training sessions for residence hall assistants and professional residence hall staff about alcohol abuse on campus, consistent enforcement of policies, and increase awareness about the alcohol transport protocol.

Other recommendations include:

- Continue to limit the number of upperclassman returning to campus for the fall semester by scheduling the move-in date closer to the first weekend before classes begin. This will reduce the peer pressure of upperclassman on first year students to engage in underage drinking on- and off-campus.
- Continue to offer expanded late night and alternative programs on campus, especially during Welcome Week before classes begin.
- Review campus alcohol policies on an annual basis to ensure they are consistent with current best practices and those of our peer institutions.
- Continue to expand social marketing and social-norming as related to alcohol and other drugs.
- Continue to build and develop the Peer Health Education group that will work to create general wellness (including alcohol and other drug) programming, conduct health education outreach, and assist staff with the development of social marketing materials on campus.
- Collaborate with OCL departmental staff to provide more opportunities for presentation/programming related to alcohol and other drug education.
- Explore training a cross-functional team of staff members in Brief Alcohol Screening and Intervention for College Students (BASICS).

F. Data regarding Fatalities, Violations, and Sanctions Related to Drugs and Alcohol

There have been no fatalities related to drugs and alcohol on the university's campus during 2013-2014. The following information details the number of violations and types of sanctions related to Drugs and Alcohol under the University's Conduct Code:

Alcohol and Drug Charges

	Alcohol Charges*		Drug Charges**	
Year 1 (January 1, 2012 to December 31, 2013)	Responsible = 263	Not Responsible = 90	Responsible = 56	Not Responsible = 21
Total Year 1	353		77	
Year 2 (January 1, 2013 to December 31, 2014)	Responsible = 271	Not Responsible = 113	Responsible = 76	Not Responsible = 49
Total Year 2	384		125	

*Alcohol Charges: Student Conduct Code (SCC) Use/possession/manufacture/distribution/sale of alcohol;

**Drug Charges : Student Conduct Code (SCC) Use/possession/manufacture/distribution/sale of drugs;

Sanctions - Alcohol

Alcohol Sanction	2013	2014
AlcoholEdu For Sanctions	6	31
Alcohol Health Education Meeting	120	132
AOD Evaluation	9	10
Barring from Residence Halls	0	1
Censure	163	192
Decision Making workshop	1	2
Decision Making and Risk Assessment Evaluation	130	177
Disciplinary Probation	17	15
Fire Safety - Candles	1	1
In the Presence of Alcohol Reflection Paper	57	23
In the Presence of Drugs Reflection	1	1
Marijuana Health Education Meeting	1	1
Meetings	2	1
Noise Reflection	14	4
Other Educational Sanction	14	17
Parent Notification	11	9
Poster	4	15
Reflection Paper	28	32
Reflection Paper: Alcohol Culture	1	1
Removal University Housing	1	1
Research Paper	1	2
Warning	83	64

Sanctions - Drugs

Drug Sanction	2013	2014
AlcoholEdu For Sanctions	2	2
Alcohol Health Education Meeting	16	17
AOD Evaluation	10	18
AU Connections	3	0
Barring from Residence Halls	0	2
Censure	9	11
Decision Making workshop	11	14
Decision Making and Risk Assessment Evaluation	10	14
Disciplinary Probation	43	55
Fire Safety - Candles	1	1
In the Presence of Alcohol Reflection Paper	1	0
Letter to Future Employer	0	5
Marijuana 101	11	1

In the Presence of Drugs Reflection	1	8
Marijuana Health Education Meeting	31	37
Meetings	0	2
Noise Reflection	0	2
Other Educational Sanction	4	2
Parent Notification	38	49
Reflection Paper	10	28
Removal University Housing	1	3
Research Paper	1	4
Suspension	1	1
Warning	4	4

Alcohol Transports

Year 1 (January 1, 2013 to December 31, 2013)	Year 2 (January 1, 2014 to December 31, 2014)
53	36

Appendix:

- Student Guide Excerpt: Alcohol and Other Drug Policies
- University Policy on Alcohol Service at University Events
- University Drug Policy
- University Policy on Medical Transports for Alcohol and other Drugs
- University Policy on Parental Notification of Disciplinary violations Involving the Use or Possession of Alcohol or a Controlled Substance
- 2011 Public Safety Annual Security Report on AOD Violations

Student Guide Excerpt, 2013 - 2014:

Alcohol and Other Drugs Policies

American University is committed to maintaining a healthy and safe community through education and intervention efforts for alcohol and other drugs. AU community members uphold university policies and abide by local, state, and federal laws pertaining to alcohol and other drugs. Individuals accept personal responsibility for the outcome of their decisions regarding alcohol and other drugs. Policies of American University regarding alcohol and other drugs are covered in the Student Conduct Code, the Residence Hall Regulations, and the Alcohol and Drug Policies.

Alcohol Policy

American University is committed to maintaining a healthy and safe academic community that reflects high standards of personal responsibility and behavior. Alcohol abuse will not be tolerated under any circumstances. This policy permits the responsible use of alcohol in moderation by persons of legal drinking age and in accord with these guidelines.

Authorization Requirements

1. The president, provost, or appropriate vice president must authorize alcohol service for all university events, whether the events are held on or off university premises. University premises are buildings and grounds owned, leased, operated, controlled, or supervised by the university.
2. The president, provost, or appropriate vice president must authorize the expenditure of university funds to purchase alcohol for approved events.

General Requirements

1. Consumption of alcohol is prohibited on university premises except as authorized by this policy.
2. Possession of alcohol is prohibited in university residence halls, Bender Arena, and at open-air events.
3. Advertising that highlights the availability of alcohol at an event is prohibited.
4. University officials reserve the right to check proof of age at university events.
5. University officials can deny admission, alcohol service, or continued attendance at a university event to anyone who, in the sole judgment of the officials, is intoxicated.
6. Food or snacks and nonalcoholic beverages must be available at university events where alcohol is served.
7. One-price, all-you-can-drink arrangements are prohibited.
8. Bring-Your-Own-Beverage (BYOB) arrangements are prohibited.

Legal and Risk Management Requirements

1. Alcohol service on university premises is limited to beer and wine.
2. Alcohol service off university premises must comply with the vendor's license.
3. The vendor's license for university dining services permits the sale and service of beer and wine in the Tavern and the first floor meeting rooms of Mary Graydon Center.
4. A District of Columbia permit is required to serve beer and wine at approved events on university premises that are not covered by the vendor's license for university dining services. A permit is also required for approved university events at which alcohol is sold or an admission fee is assessed in any form. The alcohol vendor is responsible for obtaining the permit.
5. Non-university vendors must provide a certificate of insurance with a minimum of \$1 million in liquor liability coverage. The certificate must accompany the alcohol approval form or be on file in the Office of Finance and Treasurer.

6. The Office of Finance and Treasurer must sign all contracts prior to approved university events. If alcohol will be served at an event, a copy of the signed alcohol approval form, liquor license, District of Columbia permit when applicable, and certificate of insurance when applicable must accompany the contract.

Additional Information

1. Alcohol Approval Forms are available in the offices of the provost, vice presidents, and Student Activities and University Center.
2. Questions about the Alcohol Policy should be directed to the Office of the Vice President of Campus Life (x3310) or to the Office of the Provost (x2127).
3. Related policies include the Advertising Policy, Posting Policy, Tavern Programming Guidelines, and the AUTO Van Request and Charter Manifesto.
4. The university reserves the right to amend this policy in accordance with the law, community standards, or the best interests of the university.

Revised March 2000

Drug Policy

Possession and/or use of illicit drugs and unauthorized controlled substances are contrary to university policy and in violation of federal and District of Columbia laws. The university prohibits the possession, use, manufacture, distribution and/or sale of illegal drugs and illegal drug paraphernalia. Students at the university using or otherwise involved with drugs in violation of the Student Conduct Code and/or the university Housing Agreement are subject to university disciplinary action, in addition to any action taken by local or federal law enforcement authorities. Questions regarding the Drug Policy should be directed to the Office of the Dean of Students, x3300, 408 Butler Pavilion.

The university reserves the right to amend these policies as it sees fit in accordance with the law and/or community standards.

University Sanctions for Violating Alcohol and Drug Policies

Students found responsible for violating the Student Conduct Code are given sanctions which are implemented in accordance with university policies. There are no automatic sanctions for particular offenses; cases are evaluated individually and sanctions are applied consonant with the severity of the offense. However, based on the outcomes of prior judicial cases, the predictable consequences for drug and alcohol related offenses are:

Alcohol Violations

- A. First time minor violations may result in sanctions, including, but not limited to, warning, censure, an alcohol education program, and community restitution hours.
- B. Second time minor violations may result in sanctions including, but not limited to, censure, disciplinary probation for a specified period, an alcohol education program, and community restitution hours. (Also see Parental Notification policy).
- C. Repeated violations of the alcohol policy may result in sanctions including, but not limited to, disciplinary probation for a specified period, an alcohol evaluation, community restitution hours, removal from the residence halls, suspension, or dismissal.
- D. Drunk driving on campus: Students, faculty, or staff may be stopped by Public Safety officers for traffic violations on campus. If, during such a stop, the officer believes the person is intoxicated, the officer may conduct a field sobriety test and an arrest may be made by the officer or by an MPD

officer. The case may also be referred to Judicial Affairs and Mediation Services for university disciplinary action. Refer to District of Columbia Crimes and Penalties—Alcohol, listed below.

Drug Violations

A. First time sale, distribution, manufacture, use, or possession of illegal drugs and illegal drug paraphernalia may result in sanctions, including, but not limited to, disciplinary probation for a specified period, denial of visiting privileges in the residence halls, a drug education program, removal from the residence halls permanently or for a specified period, and suspension or dismissal from the university. (Also see Parental Notification policy).

B. Second time sale, distribution, manufacture, use, or possession of illegal drugs and illegal drug paraphernalia may result in sanctions, including, but not limited to, removal from the residence halls permanently, suspension, or dismissal from the university, and attendance at a drug treatment program (depending upon the situation).

University Policy: Policy on Alcohol Service at University Events

Policy Category: Student Policies, Administrative Policies

Subject: Alcohol service at university events

Office Responsible for Review of this Policy: Office of Campus Life, Office of the Provost, Office of Finance and Treasurer

Procedures: Alcohol Approval Form (Please contact the office of Student Activities, University Center, or Procurement and Contracts to obtain an alcohol approval form)

Related University Policies: Employee Alcohol and Drug Policy found in the American University Staff Personnel Policy Guide, Advertising Policy, Posting Policy, Tavern Programming Guidelines, and the AUTO Van Request and Charter Manifesto.

I. SCOPE

This policy establishes guidelines for alcohol service at University sponsored events.

II. POLICY STATEMENT

American University is committed to maintaining a healthy and safe academic environment that reflects high standards of personal responsibility and behavior. Alcohol abuse will not be tolerated under any circumstances. This policy permits the responsible use of alcohol in moderation by persons of legal drinking age and in accord with these guidelines.

III. DEFINITIONS

University Sponsored Events – Events hosted by the University, whether the event is held on or off university premises.

University Premises – buildings and grounds owned, leased, operated, controlled, or supervised by the University.

IV. POLICY

A. Authorization Requirements

1. The president, provost, dean, vice provost or appropriate vice president must authorize, in advance, alcohol service for all university events, whether the events are held on or off university premises.
2. The president, provost, dean, vice provost or appropriate vice president must authorize the expenditure of university funds to purchase alcohol for approved events.

B. General Requirements

1. Consumption of alcohol is prohibited on university premises except as authorized by this policy.
2. Possession of alcohol is prohibited in university residence halls, Bender Arena, and at open-air events.
3. Advertising that highlights the availability of alcohol at an event is prohibited.
4. University officials reserve the right to check proof of age at university events.
5. University officials can deny admission, alcohol services, or continued attendance at a university event to anyone who, in the sole judgment of the officials, is intoxicated.
6. Food or snacks and nonalcoholic beverages must be available at university events where alcohol is served.
7. One-price, all-you-can-drink arrangements are prohibited.
8. Bring-Your-Own-Beverage (BYOB) arrangements are prohibited.

C. Legal and Risk Management Requirements

1. Alcohol service on university premises is limited to beer and wine.

2. Alcohol service off university premises must comply with the vendor's license.
3. The vendor's license for university dining service permits the service of beer and wine in any university venue.
4. A District of Columbia permit is required to serve beer and wine at approved events on university premises that are not covered by the vendor's license for university dining services. A permit is also required for approved university events at which alcohol is sold or an admission fee is assessed in any form. The alcohol vendor is responsible for obtaining the permit.
5. Non-university vendors must provide a certificate of insurance with a minimum of \$1 million in liquor liability coverage. The certificate should accompany the alcohol approval form.
6. All contracts must have the appropriate signatures prior to approved university events being held. If alcohol will be served at an event, a copy of the signed alcohol approval form, liquor license, District of Columbia permit when applicable, and certificate of insurance when applicable must accompany the contract.

D. Additional Information

1. Faculty and Staff may obtain an Alcohol Approval Form in the offices of Student Activities, University Center, and Procurement and Contracts and through my.american.edu on the Controller's Office Forms & Resources page. Students can obtain the form in the office of Student Activities.
2. Questions about the Alcohol Policy should be directed to the Office of the Vice President of Campus Life (x3310) or to the Office of the Provost (x2127).
3. The university reserves the right to amend this policy in accordance with the law, community standards, or the best interests of the university.

E. University Sanctions for violating the Alcohol Policy can be found in the Staff Manual posted on my.american.edu and in the Student Handbook posted on www.american.edu/policies.

V. EFFECTIVE DATE Last revised May 2005; October 2010

University Policy: Drug Policy

Policy Category: Student Policies

Subject: Drug policy relating to students

Office Responsible for Review of this Policy: Office of Campus Life

Procedures: Not Applicable

Related University Policies: Employee Alcohol and Drug Policy found in the American University Staff Personnel Policy Guide

I. SCOPE

This policy establishes restrictions on the possession and/or use of illicit drugs and unauthorized controlled substances.

II. POLICY STATEMENT

The University prohibits the possession, use, manufacture, distribution and/or sale of illegal drugs and illegal drug paraphernalia.

III. POLICY

Possession and/or use of illicit drugs and unauthorized controlled substances are contrary to University policy and in violation of federal and District of Columbia laws. The University prohibits the possession, use, manufacture, distribution and/or sale of illegal drugs and illegal drug paraphernalia. Students at the University using or otherwise involved with drugs in violation of the Student Conduct Code and/or the University Housing Agreement are subject to University disciplinary action in addition to any action taken by local or federal law enforcement authorities. Questions regarding the Drug Policy should be directed to the Office of the Dean of Students, 202-885-3300, 408 Butler Pavilion. The University reserves the right to amend these policies as it sees fit in accordance with the law and/or community standards.

IV. EFFECTIVE DATE(S)

This Policy was last reviewed in July 2010.

University Policy: Medical Transports: Alcohol and Other Drugs

Policy Category: Student Policies **Subject:** Alcohol or drug-related medical transports

Office Responsible for Review of this Policy: Office of Campus Life

Procedures: Not Applicable **Related University Policies:** Drug Policy; Alcohol Policy

I. SCOPE

This policy establishes the University's protocol for managing medical transports prompted by students' use of alcohol and other drugs.

II. POLICY STATEMENT

The abuse of alcohol and other drugs threatens the health and safety of the individual and disrupts the community, particularly when abuse results in a student requiring medical attention and transport to the hospital. The University will follow a protocol for medical transports that protects the well being of both the individual and the campus community.

III. POLICY

American University is committed to providing a safe campus environment conducive to intellectual growth and personal development. The abuse of alcohol and other drugs threatens the health and safety of the individual and disrupts the community, particularly when abuse results in a student requiring medical attention and transport to the hospital.

Students who have been transported to the hospital for these reasons will meet with a University official in the Office of the Dean of Students. The purpose of the meeting is to help the student gain insight into the experience and to become aware of possible patterns of behavior, to identify potential risks associated with alcohol and drug abuse, and to make referrals to appropriate services as necessary. The student will be required to participate in an alcohol and other drug education program. As a result of the serious threat to health and safety, the parents or guardians of the student will be notified.

First time transports are generally not treated as violations of the Conduct Code, unless the students involved in the incident fail to comply with the directives of University officials handling the transport or appear to have committed other acts defined as prohibited conduct. Subsequent transports may result in charges related to interfering with normal University activity.

If a student refuses to be transported, despite a thorough assessment from an emergency responder, Public Safety officers, and the on-call residence hall professional staff, the student's emergency contact will be notified immediately to provide guidance for the student.

Students' health and safety is the University's first consideration in addressing violations of the alcohol and other drugs policy. Students who act responsibly to protect the welfare of others by seeking immediate medical assistance for those at risk will have their actions noted to their benefit in any related conduct proceedings.

Questions regarding these procedures should be directed to the Office of the Dean of Students, 202-885-3300, 408 Butler Pavilion.

IV. EFFECTIVE DATE(S)

This Policy was effective April 2000 and last reviewed in July 2010.

University Policy: Parental Notification of Disciplinary Violations Involving the Use or Possession of Alcohol or a Controlled Substance

Policy Category: Student Policies

Subject: Parental notification of certain disciplinary violations

Office Responsible for Review of this Policy: Office of Campus Life

Procedures: Not Applicable

University Policy on Parental Notification of Disciplinary violations Involving the Use or Possession of Alcohol or a Controlled Substance

I. SCOPE

This policy establishes the conditions under which the University will notify parents or guardians about students' disciplinary violations involving the use or possession of alcohol or a controlled substance.

II. POLICY STATEMENT

Under specified conditions, the University will notify parents or guardians of students' disciplinary violations involving the use or possession of alcohol or a controlled substance. The University is guided by provisions of the Family Educational Rights and Privacy Act and laws of the District of Columbia in its notification practices.

III. POLICY

The central commitment of American University is to the development of thoughtful, responsible human beings in the context of a challenging yet supportive academic community. Consistent with this philosophy, the University communicates its expectations for students' behavior through a Student Conduct Code. Violations of the Code are addressed through the student conduct system. Among the categories of misconduct subject to disciplinary action under the Code are violations of published University policies pertaining to the sale, distribution, manufacture, use, or possession of alcohol or any illegal drug, and related violations of local, state, or federal law. While universities are not required to do so, the Family Educational Rights and Privacy Act does not restrict them from communicating directly with parents or guardians of students under the age of 21 who are found responsible for violations of the Code in these categories.

Consistent with the laws of the District of Columbia, American University regards students who have reached the age of 18 as adults with commensurate rights and responsibilities. Students are afforded the right to privacy in conduct matters, unless or until they forfeit that right through egregious or repeated violation of the University's alcohol or drug policies or of the law. Notification of parents or guardians in instances where students have been found responsible for alcohol or drug violations is carried out with consideration for the students' interests.

American University will generally notify parents or guardians of students' misconduct related to alcohol or controlled substances when:

- (1) A student's violation of the University's alcohol or drug policies is judged by the dean of students or designee to be egregious, to indicate that the student's health or safety may be at risk, or that the student may have placed others at risk.
- (2) A student's violation of the University's alcohol or drug policies results in a student's removal from the residence halls, or suspension, or expulsion from the University.
- (3) A student is found responsible for a violation of the University's drug policies or for a second violation of the University's alcohol or drug policies, however minor, and all subsequent violations of alcohol or drug policies.

IV. EFFECTIVE DATE(S)

This Policy was last reviewed in July 2010.

JUDICIAL REFERRALS

From 2014 Annual Security Report

Note: Calendar year 2014 will be reflected in the 2016 biennial report.

MAIN CAMPUS

Type of Offense		On Campus	Residential Facility	Non-Campus Building or Property	Public Property
Arrests					
Liquor Law Violation	2012	0	0	0	0
	2013	1	0	0	0
Drug Abuse Violation	2012	2	0	0	0
	2013	0	0	1	0
Weapons Law Violation	2012	0	0	0	0
	2013	1	1	0	0
Judicial Referrals					
Liquor Law Violation	2012	320	320	19	0
	2013	283	281	3	10
Drug Abuse Violation	2012	53	46	0	0
	2013	60	55	1	1
Weapons Law Violation	2012	2	2	0	0
	2013	2	2	0	0

TENLEY CAMPUS*

*No arrests made for listed years

Type of Offense		On Campus	Residential Facility	Non-Campus Building or Property	Public Property
Judicial Referrals					
Liquor Law Violation	2012	62	61	0	0
	2014	17	17	0	0
Drug Abuse Violation	2012	7	7	0	0
	2013	0	0	0	0
Weapons Law Violation	2012	0	0	0	0
	2013	0	0	0	0