## **Breaking Down Large Assignments**



Assignment					
Assignment Due Date	Plan Start Date				
Brainstorm Space	· · · · · · · · · · · · · · · · · · ·				
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<b>Steps</b> From reviewing to submitting the assignment, input your	Estimated	Goal <u>Do</u> Date	Date DUE	Done?	
steps here.	Time Needed Tip: Give yourself	When you'll	When it has to be	<b>~</b>	
Tip: Work backwards	a cushion	complete this step.	turned in		
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					

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12.						
13.						
14.						
15.						
16.						
17.						
18.						
10.						
19.						
Notes:		1				
Academic resources I plan to use to keep myself on track						
☐ Writing Center		TA or SI Review	Sessions			
☐ Academic Coaching		Study Group				
☐ Professor/TA Office Hours		Tutoring Lab  Quantitative Lab	,			
<ul><li>☐ CLEAR Language Coaching</li><li>☐ Research Librarians</li></ul>	_	Other_	J			
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