

Retrieving SET Data for Files for Action

Updated July 30, 2026

Overview

Faculty completing a file for action can retrieve the required Student Evaluation of Teaching (SET) reports through their Blue Home account. This guide explains which reports are available, how to locate them, and where to obtain historical data and student comments.

Access Your Reports

Log in to your Blue Home account at **set.american.edu**

Why the Reporting Format Changed

The reporting platform is not designed to generate and maintain longitudinal reports that are edited on a regular basis. The current report structure provides a sustainable long-term approach while preserving the information needed for faculty review.

Available Longitudinal SET Reports

Two three-academic-year (3AY) report suites are currently available, providing a total of six years of SET results.

2020X–2023S

- Instructor Longitudinal SET Report
- Department Longitudinal SET Report – Full-Time Faculty (identified by 'FT' in the title)
- Department Longitudinal SET Report – All Faculty (identified by 'All Faculty' in the title)

2023X–2026S

- Instructor Longitudinal SET Report
- Department Longitudinal SET Report – Full-Time Faculty (identified by 'FT' in the title)
- Department Longitudinal SET Report – All Faculty (identified by 'All Faculty' in the title)

Upcoming Report

The next longitudinal report (2026X–2029S) will be available in Fall 2026 and will include Summer 2026 results. This report is cumulative and will be updated each academic term.

If You Need More Than Six Years of Data

Retrieve Instructor Semester Summary SET Reports in Blue Home. These reports are available for every term from 2016F through 2026S. The format matches the longitudinal reports and is term specific.

Retrieve Instructor Semester Summary Reports

1. Log in to Blue Home at set.american.edu.
2. Select Reports from the menu at the top of the page.

3. Use the Term filter to choose the desired academic term and year in that sequence.
4. Best practice is to filter one term at a time to locate reports quickly and accurately.

Historical Reports (Before Fall 2016)

For SET reports prior to Fall 2016, contact the SET Office and specify the terms you need:
Faculty_SET@american.edu.

Student Comments

To view responses to open-ended questions, open the appropriate Instructor-Course PRIVATE report in Blue Home. Comments may be copied directly from that report.

Quick Reference

Need	Where to Find It
Current longitudinal reports	Blue Home > Reports
2016F-2026S term reports	Instructor Semester Summary SET Reports
Pre-2016 reports	Email Faculty_SET@american.edu
Student comments	Instructor-Course PRIVATE reports