

**Dean of Faculty
Key Dates and Deadlines
Academic Year 2023-24**

September 13, 2023	Open Meeting of the Committee on Faculty Actions (CFA)
October 13, 2023	Deadline for submitting applications for Sabbatical Leave, Research Leave, and Leave Without Pay for AY 24-25 to the Dean of Faculty (DOF) (except WCL) <i>Note: off-cycle applications will be accepted with the support of the Dean</i>
October 18, 2023	Deadline for submitting files to the CFA for full university review for all pre-tenure reappointments
October 18, 2023*	Tentative deadline (pending budget authorization) for submitting first group of files to DOF for term faculty seeking <ul style="list-style-type: none">• an initial continuing appointment• a multi-year contract and reappointment• reappointment to a one-year contract• and/or promotion on the Professorial Lecturer track with or without reappointment
October 18, 2023*	Deadline for submitting files to the CFA for Professorial Lecturer sequence actions with disagreement at the unit level for first group of files
October 30, 2023	Final reports on sabbatical leaves, research leaves, or leaves without pay taken in AY 22-23 due to the academic unit dean and the DOF
October 30, 2023	Final reports on Junior Faculty Teaching Releases granted for AY 22-23 due to the academic unit dean and the DOF
October 30, 2023	WCL Deadline for submitting applications for Sabbatical Leave, Research Leave, and Leave Without Pay for AY 24-25 to the DOF
November 28, 2023	Deadline for University Library pre-continuing and term reappointments to DOF
January 10, 2024	Deadline for submitting files for tenure (if applicable) and promotion to Associate Professor (term and tenure-line) to the CFA and Library continuing appointment and promotion to the DOF
January 29, 2024	Deadline for WCL tenure-track and WCL multi-year term reappointments to DOF

February 2, 2024	Deadline for submitting WCL Junior Faculty Teaching Release applications to the DOF
February 7, 2024	Open CFA Meeting
February 14, 2024	Deadline for submitting files for promotion to full Professor to the CFA (term and tenure-line) and full Librarians to the DOF or CFA
February 23, 2024	Deadline for submitting Junior Faculty Teaching Release (except WCL) applications to the DOF
March 13, 2024	Tentative deadline for requesting term lines for AY 24-25 (DOF)
March 15, 2024	Tentative deadline for submitting tenure-line faculty search requests during AY 24-25
April 12, 2024*	<p>Tentative deadline (pending budget authorization) for submitting second group of files to DOF for term faculty seeking</p> <ul style="list-style-type: none"> • an initial continuing appointment • a multi-year contract and reappointment • reappointment to a one-year contract • and/or promotion on the Professorial Lecturer track with or without reappointment
April 12, 2024 *	Deadline for submitting files to the CFA for Professorial Lecturer sequence actions with disagreement at the unit level from second group of files

*subject to change