

## TEMPLATE FOR DEVELOPING ASSESSMENT METHODS

Program: \_\_\_\_\_

### LEARNING OUTCOME (What do you want students to learn)

*The learning outcome drives everything! You may use the same method or item of student work to assess more than one learning outcome. Fill the template out for each learning outcome/method combination.*

### ASSESSMENT METHOD (How do you want to assess)

NAME (quick): \_\_\_\_\_

#### DESCRIBE THE METHOD (brief)

*Is it an example of student work? What type and from what course(s)?*

*Who is reviewing the results and in what way? (For example, will it be a group of faculty? The faculty member teaching the course? How will you figure out the results for the specific learning outcome? Using specific items from a rubric?)*

*Keep this short. It should be the basics that you would do every time you assess using this method. Further details about the method can always be included when you report out on the assessment results.*

Type of method:  
From what course:  
Specific assignment used:  
Reviewer(s):  
\*Attach rubric used to evaluate assignment

### TARGET (How well do you want to do? – standards for meeting the learning outcome)

*What is the goal for meeting this outcome? 80% will score good or excellent? This is really about how you know if you've met your goal or if further action is necessary. Sometimes, the rubric will help you determine this. However, it is ok to have it qualitative.*

### ASSESSMENT CYCLE (When are you assessing)

*You don't want to do every assessment method every semester or even every year. What does your assessment cycle look like for this method? Collect examples of student work every spring and evaluate every other year? It is really up to you. Things to keep in mind are the best time of year for you to do this assessment and how many examples of student work are needed. (In small programs you may need several semesters-worth of data. In large programs only one.)*