

## **How to retrieve SET data for files for action Fall 2024 – Updated 2\_10\_2025**

Your new files for action reports are available to provide easily updated and on-demand reports for all faculty.

The 4Year Longitudinal report includes all SET data from the Summer 2020 semester through Fall 2024. The 3Year Longitudinal report includes all SET data from Fall 2021 semester through Fall 2024.

Only semesters using the current SET questions and scale are included in longitudinal reports. By Spring 2026, a 6-year longitudinal report will be available.

Since longitudinal reports are not created for terms earlier than Summer 2020, Instructor Semester Summary reports for those terms are sufficient. The only SET data necessary to be in longitudinal form are reflected in the available longitudinal reports.

All faculty are required to upload the Department 4-year Longitudinal SET report also found in your Blue account. These reports reflect the combined SET results of other full-time faculty in your department. Department medians for terms prior to Summer 2020 can be found on the Instructor Semester Summaries already required to include in your files for action package.

**To retrieve student responses to open-ended questions, open your Instructor-Course PRIVATE reports in your Blue account. Copy and paste comments from there.**

**If you require three years** of SET data, download the Instructor Longitudinal 3Y SET report 2021F-2024F.

**If you require more than 4 years** of SET data, please follow the instructions below.

[Navigate to set.american.edu](https://set.american.edu) to access your Blue account.

On your landing page, scroll down until you see “Reports”

Look for the Instructor Longitudinal 4Y SET report 2020X-2024F and download.

Look for the Instructor Semester Summaries for each term from Spring 2018 to Spring 2020 (should you wish to include it). These terms include Spring 2018, Summer 2018, Fall 2018, Spring 2019, Summer 2019, Fall 2019, Spring 2020. Download these reports as necessary.

View the Instructor Semester Summary Report for SET Spring 2018 report

Spring

2018

Date Published: 2023-11-07

View the Instructor Semester Summary Report for SET Spring 2019 report

Spring

2019

Date Published: 2023-11-07

View the Instructor Semester Summary Report for SET Spring 2020 report

Spring

2020

Date Published: 2023-11-07

If you require more than six years of data, please see the instructions below.

Download the remaining Instructor Semester Summaries back to Spring 2016.

For data prior to 2016, individual instructor-course reports are available on the [Academics>Student Evaluation of Teaching webpage](#).

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Student Evaluation of Teaching

This statistical information is tabulated from the Student Evaluation of Teaching surveys administered at the e addition to course syllabi, academic program descriptions, course catalogs and meeting with advisors when p

Please note, when looking for the most recent evaluation data, the reports are published no sooner than the after the end of the term.

Once the reports are published, two versions of the individualized reports get created. One version is that wh only. Instructors can retrieve these specifically by either referring to the email sent to their attention at the tin "Dashboard" pag

In processing the reports, a respondent threshold is in place, which requires a minimum of 6 students submit but is otherwise accessible and maintains a threshold status of "Not Met". Instructors are able to individual

To see what sect might be impacted by the response threshold, see the most recent response rates below

For more information about SETs, please review the SET page on the OIRA website, <https://www.american.edu>

Additionally for updates relevant to SETs, including information about the posting of questions and the report

For additional questions or inquiries, please contact: [OIRA\\_SET@american.edu](mailto:OIRA_SET@american.edu)

Individual Instructor Reports

For access to existing SET reports, listed by individual section and instructor, please select from one of the terms below.

Access existing SET reports from:

Summer 2024

Submit

Reports for SET response data has historically been stored in multiple data sources. For access to previous SET data

Personalized Links > Academics – Student Evaluation of Teaching

Reports – Student Evaluation of Teaching: Fall 2006-Spring 2016

Reports – Student Evaluation of Teaching: Summer 2000-2006