

NSF Other Authorized User (OAU) for Proposal Submission

An Other Authorized User is an individual who is not a PI or Co-PI, but is authorized to help prepare and edit a proposal, a revised budget, or proposal file update. The OAU must have the proposal PIN and ID number from the PI to access *Proposals, Awards, and Status*. The individual will also need to be a registered FastLane user.

1. The OAU will need to go to the [FastLane - opens new window](#) web site.
2. Select "Proposals, Awards, and Status" from the top left side of the page.
3. Enter your **Last Name, NSF ID, Password, Proposal ID, Proposal Pin**, and select **Proposal Preparation** in the Other Authorized Users box. Then click the **Log In** button. If you are a newly registered FastLane user or if you have not logged on to the system for several months, you may be prompted to change your password.
 - o Individuals wishing to establish a FastLane account should review the procedure on [NSF Fastlane/Research.gov Access](#).

Proposals, Awards and Status

Research.gov Proposal Preparation System
NSF welcomes all to preview the Proposal Preparation system in Research.gov and provide feedback. Please use the link below to access the new system:
[Research.gov Proposal Preparation](#)

[Log in for the following permission-based functions:](#)

- ▶ Proposal Functions
 - Letters of Intent
 - Proposal Preparation
 - Proposal Status
 - Display Reference Status
 - Revise Submitted Proposal Budget
 - Proposal File Update
- ▶ Award and Reporting Functions
 - Notifications and Requests
 - Continuation Funding Status
 - View/Print Award Documents
 - Project Reports System - Disabled in FastLane. Log in to [Research.gov](#)
 - Supplemental Funding Request
- ▶ Change PI Information

PI/Co-PI Log In

Single Sign On is now available for Principal Investigators (PIs) to utilize both FastLane and Research.gov

[Sign In to FastLane/Research.gov](#)

[Forgot Password?](#)
[Lookup NSF ID](#)

Other Authorized Users (OAU) Log In

Log In by Proposal ID

OAU Last Name:

OAU NSF ID: [Privacy Act](#)

OAU Password:

Proposal ID:

Proposal PIN:

Select One: Revised Proposal Budget Proposal File Update

[Log In](#)

4. If you selected Proposal Preparation, the Form Preparation screen displays (Figure 2) for the proposal whose ID and PIN you entered.

Forms for Temp. Proposal #9022522

Form Preparation

To prepare a form, click on the appropriate button below.

Form	Saved	Form	Saved
<input type="button" value="GO"/> Cover Sheet	11/29/12	<input type="button" value="GO"/> Project Summary	
<input type="button" value="GO"/> Table of Contents	N/A	<input type="button" value="GO"/> Project Description	
<input type="button" value="GO"/> References Cited		<input type="button" value="GO"/> Biographical Sketches	
<input type="button" value="GO"/> Budgets (Including Justification)		<input type="button" value="GO"/> Current and Pending Support	
<input type="button" value="GO"/> Facilities, Equipment, and Other Resources			
		Supplementary Documents	
		<input type="button" value="GO"/> Data Management Plan	
		<input type="button" value="GO"/> Mentoring Plan ¹	
		<input type="button" value="GO"/> Other Supplementary Docs	
Single Copy Documents			
<input type="button" value="GO"/> PI/Co-PI Information	N/A	<input type="button" value="GO"/> Add/Delete Non Co-PI Senior Personnel	N/A
<input type="button" value="GO"/> Deviation Authorization(if applicable)		<input type="button" value="GO"/> Change PI	
<input type="button" value="GO"/> List of Suggested Reviewers (optional)	N/A	<input type="button" value="GO"/> Link Collaborative Proposals	
<input type="button" value="GO"/> Additional Single Copy Documents			