American University General Institutional Information

The following information is commonly requested by sponsoring agencies.

University Address:

American University
4400 Massachusetts Avenue, N.W.
Washington, D.C. 20016

**This address is preferred rather than the address of the school or department since the university’s registration in different systems uses this address.

Office of Sponsored Programs

American University
Office of Sponsored Programs
4200 Wisconsin Avenue, NW, Suite 300
Washington, D.C. 20016-8066

**All awards and contractual modifications should be sent here.

E-mail contact: osp@american.edu (this is checked by several people)

Authorized Organizational Representative (AOR) for grants and contracts $100,000 and up:
Jonathan G. Tubman
Vice Provost Graduate Studies and Research
American University
4400 Massachusetts Avenue, N.W.
Washington, D.C. 20016-8061

E-mail: osp@american.edu
Phone: (202) 885-6333
Fax: (202) 885-1034
Authorized Organizational Representative (AOR) for grants and contract $99,999 and under:
Catherine Kirby
Director, Office of Sponsored Programs
American University
4200 Wisconsin Avenue, NW, Suite 300
Washington, D.C. 20016-8066

E-mail: osp@american.edu
Phone: (202) 885-3440
Fax: (202) 885-3453

Employer Identification Number (EIN): 53-0196549
North American Industry Classification System (NAICS): 611310
Taxpayer Identification Number (TIN): not applicable, use the EIN.
Dun & Bradstreet Number (DUNS Number): 07-779-5060

**Note: The above number should be used for all AU units/departments. If you plan to use a DUNS number other than the AU number, prior approval is required. Please check with OSP.

Contractor and Government Entity (CAGE) Number: 4B291
Congressional District: DC-098
Central Contractor Registration (CCR) - Valid until May 12, 2012
State Executive Order 12372 (State Single Point of Contact/Intergovernmental Review):

**The DC State Single Point of Contact follows the Catalog of Federal Domestic Assistance (CFDA), which publishes the list of programs requiring review. Often the need to comply with Executive Order 12372 will be listed as a requirement in the grant application guidelines provided by the federal funding agency. Contact OSP if you have questions. OSP will submit the State Single Point of Contact review request as part of the proposal submission. It is important to determine as early as possible whether a program falls under this to ensure compliance.

NCES IPEDS ID: 131159
AU Office of Postsecondary Education (OPE) ID: 00143400.

**This is an eight-digit identification number assigned by ED’s Office of Postsecondary Education to an institution that has been approved to participate in federal student financial aid programs.

Animal Subjects:
Animal Welfare Assurance Number (OLAW): A-3549-01

Human Subjects:
AU Federal Wide Assurance: FWA00002262
AU Institutional IRB Registration number: IRB00002262

Cognizant Agency (for negotiated F&A/Benefit rates):
The Department of Health and Human Services

Cognizant Field Audit Office:
The U.S. Department of Education

Negotiated Indirect Cost Rate Agreement
https://www.american.edu/loader.cfm?csModule=security/getfile&pageid=1466429

AU Insurance Information:
OSP can assist in obtaining the answers about specific questions with regard to grant or contracts.

General AU Insurance Information can be found on the Risk Management Website
http://www.american.edu/finance/rmehs/genliability.cfm

AU International Travel Insurance Information which applies to employees and students of AU can be found at:
http://www.american.edu/finance/rmehs/inttravel.cfm

AU Strategic Plan
http://www1.american.edu/president/statements/Strategic_Plan.pdf
AU Budget

https://www.american.edu/finance/budget/loader.cfm?csModule=security/getfile&pageid=2914790

Annual Report Including Audited Financial Statements


Tax Status:
The American University is a tax exempt organization. The link to our tax exempt letter can be found here. 
http://www.american.edu/loader.cfm?csModule=security/getfile&pageid=1662470