



DISCOVER THE WORLD OF COMMUNICATION
RESIDENTIAL STUDENTS

WELCOME
PACKET 2021

**June 21-July 2
SESSION ONE**

Check In/Move In:

Monday, June 21
1 - 4 PM

Class Begins:

Tuesday, June 22

Presentations:

Friday, July 2
9-11:30 AM

Check Out/Move Out:

Friday, July 2
12 - 2 PM

**July 6-17
SESSION TWO**

Check In/Move In:

Tuesday, July 6
1 - 4 PM

Class Begins:

Wednesday, July 7

Presentations:

Saturday, July 17
9-11:30 AM

Check Out/Move Out:

Saturday, July 17
12 - 2 PM

EMAIL ALL FORMS BY JUNE 1 TO:

Email: audiscover@american.edu

Phone: 202-885-2098

Fax: 202-885-2019

Website: audiscover.org

American University

Discover the World of Communication

School of Communication, McKinley 237

4400 Massachusetts Ave, NW

Washington, DC 20016-8017



Dear DWC Residential Student,

We look forward to your participation in the American University School of Communication Discover the World of Communication Program in Washington, D.C. This summer you will explore all forms of communication, learn from outstanding professors and working professionals. You will work with professional equipment in what will be a fun, memorable and meaningful experience!

On check-in day, registration will take place from 1 - 4 p.m. at Letts Hall for Session One – Monday, June 21 and Session Two – Tuesday, July 6. When you arrive on campus, go directly to Letts Hall where you will receive your room key and be greeted by DWC program assistants. The closest parking to Letts Hall is the School of International Service underground parking garage located at the intersection of Nebraska Ave. and New Mexico Ave.

Your Resident Assistant and Program Assistants will live down the hall from you. We have scheduled many activities for you to engage in after classes and on weekends. A tentative schedule of the after-hours activities has been included. Additional after hours and weekend activities may be added.

On the first day of classes we will have a short welcome program at 8:30 a.m., followed by dismissal with your professor to your first class. Your parents and siblings are welcome to attend the short welcome program.

You will also find the following additional information within this packet:

- Packing List
- Meals/Drop-off Location/Housing Information
- Directions to American University
- Campus Map of American University

Attached are forms that should be completed and returned to our office by June 1:

- DWC Release Form
- Emergency Contact Information
- Summer Housing Release Agreement
- Sports Center and Jacobs Fitness Center Agreement and Release of Liability
- Transportation Form

Please invite your parents, family and friends to join us on the last day of your program from 9 - 11:30 a.m. for presentations and a closing reception. Both the morning and afternoon classes will present from 9 - 11:30 a.m. in the McKinley Building on the American University campus. Session One concludes on Friday, July 2 at 12 p.m. and Session Two concludes on Saturday, July 17 at 12 p.m.

We are going to have a wonderful summer experience together! You may reach me at 202-885-2098 with any questions.

Sincerely,

Sarah Menke-Fish
Assistant Professor School of Communication
Director, Discover the World of Communication Program



AMERICAN UNIVERSITY DISCOVER THE WORLD OF COMMUNICATION RELEASE FORM:

The following agreement is intended to protect all participants and personnel involved in the American University Discover the World of Communication ("Program"). To participate in the Program, all participants, and a parent or legal guardian of any participant under the age of eighteen (18) years, must sign and return this form to American University ("University") prior to the beginning of the Program.

Program Conditions and Rules: In signing this Agreement, I agree and/or represent that:

1. I understand that I am expected to follow the directions of the Program Supervisor;
2. I will conduct myself in a safe and prudent manner while participating in this Program;
3. The University may take photographs and make other recordings of me during the Program. I consent to the use of my name and these photographs and recordings, without compensation, in any promotional materials and publications related to the educational activities of American University.
4. I understand that if I do not comply with these rules or otherwise conduct myself in a responsible manner, American University ("University") may remove me from the Program. And I will be sent home at my own cost.

Fitness to Participate and Emergency Medical Treatment: 1) I agree to conduct myself in a safe and prudent manner while participating in any activity or travel conducted by or under the auspices of American University; 2) I represent to American University that there are no health-related reasons or other problems of which I am aware that preclude or restrict me from participating in this Program, and 3) I hereby authorize the University to secure necessary emergency medical treatment in the event of injury or illness while participating in the Program.

Assumption of Risk: I understand that participation in the Program is voluntary. I understand that the Program is to be held on campus and will have field trips to off-campus activities around the DC Metro area and acknowledge that there are risks associated with traveling off campus and participating in the Program. Understanding these risks, I agree that I am knowingly and voluntarily assuming them.

General Release: In consideration of American University for allowing me to participate in the Program, for myself and my legal guardian or other representatives, I agree to indemnify and hold harmless American University, its trustees, officers, employees, faculty, agents, and co-sponsoring institutions and their agent(s) from and against any blame and liability for any inconvenience, injury, death, loss to person or property, or any other damage of any kind whatsoever, which may result from or be connected in any way to my participation in the Program or in transit to or from the Program.

I and my Legal Guardian (if applicable) have read and understood all the provisions in this Release Agreement. I and my Legal Guardian (if applicable) agree to be bound by all terms of this Agreement, as indicated by our signatures below.

If Participant is under the age of eighteen (18), signature of parent or legal guardian is required.

Student Name (Print)

Legal Guardian's Name (Print)

Student's Signature

Date

Legal Guardian's Signature

Date

Emergency Contact Information

Student Name: _____

Date of Birth: _____

Address: _____

(You must identify at least two emergency contacts)

Contact #1 Name _____ Relationship to student _____

Day/Cell Phone _____ Evening Phone _____

Contact #2 Name _____ Relationship to student _____

Day/Cell Phone _____ Evening Phone _____

Contact #3 Name _____ Relationship to student _____

Day/Cell Phone _____ Evening Phone _____

Health Insurance Information

Subscriber's Name _____ Employer _____

Policy Number _____ Group Number _____

Insurance Carrier (i.e. United) _____ Type of Coverage (i.e. HMO, PPO) _____

Additional Notes:



American University Summer Housing Release Agreement

Conference Group Name:

Discover the World of Communication Summer Conference

Dates: Sunday, June 14th – Saturday, July 17th, 2021

Participant's Name: _____

Participant's Address: _____

I am a participant in the Discover the World of Communication program to be held on the campus and the facilities owned and/or operated by American University on the dates indicated above. In consideration of permitting me to participate in the Discover the World of Communication program at American University, and on behalf of myself, my heirs, executors, administrators, successors, or assigns, I release American University, its trustees, officers, employees, and agents from any and all liability, claims, demands, actions, and courses of action for any injury, death or other loss to me or my personal property arising out of or related to my participation in the Discover the World of Communication program.

I understand that I must abide by the code of conduct and all rules and regulations of American University. I will conduct myself in a safe and prudent manner while participating in the Conference.

Further, I hereby consent to and permit emergency treatment in the event of injury or illness while participating in the Conference.

I HAVE READ AND AGREE TO BE BOUND BY THE TERMS OF THIS RELEASE AGREEMENT AS INDICATED BY MY SIGNATURE BELOW.

Parent or Guardian Signature

Date

Must be signed by parent or guardian if participant is a minor (under 18).

Participant Signature

Date

AMERICAN UNIVERSITY SPORTS CENTER AND JACOBS FITNESS CENTER: AGREEMENT AND RELEASE OF LIABILITY

1. In consideration of becoming a member or being allowed to participate in the activities and programs of the American University Sports Center and the Jacobs Fitness Center (hereafter Sports Center) and to use its facilities and equipment, in addition to the payment of any fee, I do hereby for myself, my heirs, executors and administrators, waive, release, and forever discharge American University, its' employees and agents, from any responsibilities or liability for injuries or damages resulting from my participation in activities or use of equipment in the Sports Center. I do also hereby release all of those mentioned, from any responsibility or liability for any injury, including those caused by a negligent act or omission, of any of those mentioned or others acting on their behalf, arising out of or connected with my participation in any activities or the use of any equipment or facilities at the Sports Center.

(Please initial _____)

2. I understand and am aware that strength, flexibility and aerobic exercises, including the use of exercise equipment and any Sports Center facility, are potentially hazardous activities. I also understand that physical fitness activities involve a risk up to and including death and that I am voluntarily participating in these activities and using equipment and facilities with knowledge of the dangers involved. I hereby agree to expressly assume and accept any and all risk of injury and/or death.

(Please initial _____)

3. I do hereby further declare myself to be physically sound and suffering from no condition, impairment, disease, infirmity, or other illness that would prevent my participation in any of the activities and programs of the Sports Center or use of equipment or facilities. I acknowledge that I have either had a physical examination and have been given my physician's permission to participate, or that I have decided to participate in activity and/or use of equipment and facilities without the approval of my physician and do hereby assume all responsibility for my participation in activities, and utilization of equipment and facilities.

(Please initial _____)

4. I hereby consent to and permit emergency treatment in the event of illness or injury while participating in the activities and programs of the Sports Center facilities.

(Please initial _____)

I have read and understand the above provisions and agree to be bound by them, as indicated by my signature below.

Signature

Parent or Guardian Signature (if participant under 18)

Print Name

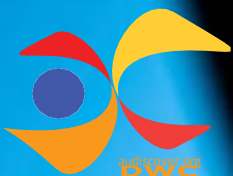
Print Name

Date

Date

I will be at American University during the following dates _____

NOTE: All Sports Center users must read and sign this form. Individuals ages 14-17 must also have a legal guardian read and sign. Children under 14 are not eligible to utilize these facilities. Signed forms must be returned to the residence hall front desk or to the residence hall staff prior to using the gym facilities.



DISCOVER THE WORLD OF COMMUNICATION: TRANSPORTATION

Name:	Cellphone number of Student:
Address:	Cellphone number of Parent/Guardian:

ARRIVAL

By Car

By Airplane into DCA (Ronald Regan National Airport)

Airline: _____ Flight number: _____

From _____ to DCA

Departure time: _____ Arrival time: _____

Do you wish to be accompanied to campus? *Additional fee included*

yes no

By Train to Union Station

Amtrack Train Name: _____

Departure time: _____ Arrival time: _____

Do you wish to be accompanied to campus?

Yes No
▪ ▪

By Bus to Union Station (Washington, D.C.)

From _____ to Union Station (Washington, D.C.)

Departure time: _____ Arrival time: _____

Do you wish to be accompanied to campus? *Additional fee included*

yes no

DEPARTURE

By Car

By Airplane into DCA (Ronald Regan National Airport)

Airline: _____ Flight number: _____

From _____ to DCA

Departure time: _____ Arrival time: _____

Do you wish to be accompanied to campus? *Additional fee included*

yes no

By Train to Union Station

Amtrack Train Name: _____

Departure time: _____

Do you wish to be accompanied to campus? *Additional fee included*

yes no
▪ ▪

By Bus to Union Station (Washington, D.C.)

To _____

Departure time: _____

Do you wish to be accompanied to campus? *Additional fee included*

yes no

NOTES:



ADDITIONAL INFORMATION

Packing List:

- Bathroom toiletries (toothbrush, toothpaste, shampoo, deodorant, etc.)
- Casual attire
- Warm weather attire
- One business casual outfit
- Walking shoes
- Shower shoes
- Alarm clock
- Umbrella/rain gear
- Towel
- Hangers
- Sunglasses/sunscreen
- Swimsuit/workout attire
- Notebook and pen
- \$150 in spending money

Optional Items:

- Hat
- Laptop computer
- Cell phone
- DVDs
- Sports equipment
- Musical instrument (guitar, ukulele, etc.)
- Bedding (bedding is provided but you are welcome to bring your own as well)
- Reusable water bottle

Meals:

Breakfast will be in the Terrace Dining Room located on the lower level of the Mary Graydon Center on American University's campus. The buffet of food options includes omelets, waffles, fruit, cereal, bagels, as well as gluten-free, vegetarian, and vegan options. The Terrace Dining Room opens at 7:30 a.m. and students will be able to dine any time from opening to 8:00 p.m. on weekdays.

Students have a one-hour lunch break between classes. Lunch will also be in the Terrace Dining Room.

Dinners will either be in the Terrace Dining Room or off campus. Students may have occasional opportunities to go to Tenleytown for dinner. Restaurants located in Tenleytown include: Panera, Chipotle, Z Burger, Popeye's, Angelico's, Whole Foods, Crispy and Juicy, Satay Club, Guapo's and more. Students may also have food delivered to Letts Hall.

Drop-Off/Pick-Up Location:

On move-in day, please go directly to Letts Hall. To enter campus take Nebraska Ave. to Rockwood Parkway and enter through the Fletcher Gate. You may park in front of Letts Hall to briefly unload the car and check into the residence hall.

Housing:

Students living on campus for the Discover the World of Communication Program will be placed in a two or three-person room in Letts Hall, which contains storage units, vanities, closets, beds and desks. Along with the standard furnishings, linens are provided. You may wish to bring an additional towel because the one provided is small.

Roommates are assigned based on age and grade level. If you would like to request your friend as a roommate, please contact us at least one month prior to the program start date.

The DWC Teaching and Resident Assistant (RA) and Program Assistants will live on the residence hall floor with the students. They will detail our housing rules and policies on the first night during a floor meeting. Our RA and Program Assistants help to ensure a pleasant experience for students living on campus.

Send student mail or packages to:

American University, School of Communication
McKinley Building, Room 237, Attn: Sarah Menke-Fish
4400 Massachusetts Ave, NW
Washington, D.C. 20016

Note: Include name of student on the lower left corner of the label.



Discover the World of Communication Directions to American University



By Plane

One of the Discover the World of Communication Program Assistants will meet the student at Reagan Washington National Airport (DCA) and bring him/her back to campus. If flying into BWI or Dulles, parents and students are responsible for arranging transportation to the American University campus. Please submit travel form by June 1st.



By Train

One of the Discover the World of Communication Program Assistants will meet the student at D.C.'s train station, Union Station, on the red line of the metro and bring him/her back to campus. Submit travel form by June 1st.



By Metro

Take the red line to Tenleytown/American University and follow the signs to the American University Shuttle. The free shuttle stops at several locations on the main campus. Suggested stop is Anderson Hall.



By Car

From northeast of Washington (New York, Philadelphia, Baltimore): Follow I-95 south to I-495 west toward Silver Spring. (See "From I-495" below.)

From northwest of Washington (western Pennsylvania, western Maryland): Follow I-270 south. Where I-270 divides, follow the right-hand branch toward northern Virginia. (Do not take the branch toward Washington.) Merge with I-495 (Capital Beltway). (See "From I-495" below.)

From south or west of Washington (northern Virginia, Norfolk, Richmond, Charlottesville): Follow I-95 north or I-66 east to I-495 (Capital Beltway). Take I-495 north toward Silver Spring. (See "From I-495" below.)

From I-495 (Capital Beltway):

Take exit 39 and follow the signs for River Road (Maryland Route 190) east toward Washington. Continue east on River Road to the fifth traffic light. Turn right onto Goldsboro Road (Maryland Route 614). At the first traffic light, turn left onto Massachusetts Avenue NW (Maryland Route 396). Continue on Massachusetts Avenue NW through the first traffic circle (Westmoreland Circle). Continue one more mile to 4400 Massachusetts. Main campus is on the right through the Glover Gate.



Parking

Parking is available in the Katzen Arts Center Garage, located on Massachusetts Avenue, across from the Glover Gate Entrance. Parking is only free after 5 p.m. and on weekends.