



WeLEAD *Women bringing women into the power center.*

WOMEN & POLITICS INSTITUTE

Professional Development November 19, 2011

- 10:00 AM Introductions & Announcements
- Erica Best, *Women & Politics Institute*
- 10:15 AM How to Present Yourself
- Ann Timmons, *Communications Artist*
- 11:30 AM Making Connections and Networking: An Overview
- Michelle Bekkering, *Women's Democracy Network*
 - Carolyn Pierce, *NJI New Media*
 - Sarah Budds, *Department of State*
 - Deborah Weigel, *Office of Senator Ron Johnson*
 - Carlissia Graham, *Office of Senator Kirsten Gillibrand*
- 12:15 PM Working Lunch: Speed Networking Exercise
- Erica Best, *Women & Politics Institute*
(In a series of 5 minute segments, WeLEADers will make a connection that is professionally useful with the person sitting across from them. When the bell rings, WeLEADers will rotate and begin the networking exercise again. We will repeat this 8 times.)
- 1:15 PM Developing Skills for an Effective Interview: An Overview
- Melissa Sullivan, *American University Military Affairs*
 - Michelle Bekkering, *Women's Democracy Network*
 - Ayelet Haran, *Grant Associates*
 - Lindsay Boroush, *Joint Center for Political and Economic Studies*
 - Carolyn Pierce, *NJI New Media*
 - Cara L. Elias, *United States Capitol Police*
- 1:45 PM Mock Interview Activity
- Sara Guderyahn, *The Sheridan Group*
 - Melissa Sullivan, *American University Military Affairs*
 - Liz Anderson, *WeLEAD Class of 2009*
 - Michelle Bekkering, *Women's Democracy Network*
 - Ayelet Haran, *Grant Associates*
 - Lindsay Boroush, *Joint Center for Political and Economic Studies*
 - Cara L. Elias, *United States Capitol Police*
- 2:45 PM Wrap-Up
- Erica Best, *Women & Politics Institute*