



## Professional Development November 20, 2010

- 10:00 AM Introductions & Announcements
- Pamela Riis, *Women & Politics Institute*
- 10:15 AM Resumes and Cover Letters: An Overview
- Danielle Hohos, *Jones Day*
  - Michelle Bekkering, *Women's Democracy Network*
  - Sui Lang Panoke, *Women, Politics, Media*
  - Dr. Sarah Brewer, *Deloitte*
- 10:45 AM Resume Workshop (Six Groups, each lead by a Board Member)
- Danielle Hohos, *Jones Day*
  - Sarah Flowers, *LKK Partners*
  - Sui Lang Panoke, *Women, Politics, Media*
  - Bethany Vensel, *Republican Majority for Choice*
  - Michelle Bekkering, *Women's Democracy Network*
  - Dr. Sarah Brewer, *Deloitte*
  - Sarah Simmions, *Harris Interactive*
  - Emily Lamia, *Democratic GAIN*
- 11:45 AM Making Connections and Networking: An Overview
- Sarah Flowers, *LKK Partners*
  - Lindsay Boroush, *Joint Center for Political and Economic Studies*
  - Sui Lang Panoke, *Women, Politics, Media*
- 12:15 PM Working Lunch: Speed Networking Exercise
- Pamela Riis, *Women & Politics Institute*  
(In a series of 5 minute segments, WeLeaders will make a connection that is professionally useful with the person sitting across from them. When the bell rings, WeLeaders will rotate and begin the networking exercise again. We will repeat this 8 times.)
- 1:15 PM Developing Skills for an Effective Interview: An Overview
- Marjorie Clifton, *Clifton Consulting LLC*
  - Lindsay Boroush, *Joint Center for Political and Economic Studies*
  - Aileen Alexander, *Heidrick & Struggles*
- 1:45 PM Mock Interview Activity (Five Groups, each lead by a Board Member)
- Sarah Flowers, *LKK Partners*
  - Lindsay Boroush, *Joint Center for Political and Economic Studies*
  - Marjorie Clifton, *Clifton Consulting LLC*
  - Sui Lang Panoke, *Women, Politics, Media*
  - Aileen Alexander, *Heidrick & Struggles*
- 2:45 PM Wrap-Up
- Pamela Riis, *Women & Politics Institute*