MEETING MINUTES
Tuesday, June 19, 2012

Time & Location: 11:30 AM – 1:00 PM, Kogod School of Business, Room T-61

Members Present: Scott Jones (Chair), Matteo Becchi (Co-Chair), Nicole Schoeb (Secretary), Gerick Allen, Curtis Burrill, Adell Crowe, David Fletcher, Laura Larrimore, Dori O’Donnell, Nancy Pearson, Jason Poppe, Kathryn Tortorici and Mark Winek.

Absences: Lena “Josie” Armentrout, Emily Curley, Sarah Goldberg, Danny Grant, Shea Mulcahy, and Celina Ryan.

Approval of Meeting Agenda and Minutes of the Previous Meeting
The meeting began at 11:42am. The minutes and agenda items were approved.

I. Current Business
   a. Introductions—current council members, several new council members, and presenters from Human Resources provided introductions.
   b. Summer Newsletter
      i. Newsletters are released about every half year; next newsletter will come during the summer months.
      ii. Planning to write five stories; the web and communications committee may be reaching out to various council members for interviews, particularly the new staff members; will include a story about Staff Appreciation Week, including some great photos.
      iii. Most recent newsletter had very good readership; continuing the newsletter to keep Staff Council on the minds of university staff members.
   c. Staff Council Meeting July 10
      i. Reminder that our July 10 meeting is in place of our regularly scheduled July 3 meeting; everyone on the old and new council should attend.
      ii. This meeting will go over committees and committee assignments, bylaws, and open nominations for the three executive positions; the chair position is the only executive position limited to someone who has been on the council for a year already.
      iii. Please read over the bylaws prior to the July 10th meeting; because this meeting is an off cycle meeting, and you have to be absent, it will not count as an absence.
   d. PMP Stakeholder Review Session
      i. Sheila Way, Dawn Depasquale, and Stephanie Capucci presented to the council about the PMP Project Team and where HR stands with the new PMP system.
      ii. Reviewed past presentation from November 11.
      iii. New presentation discussion—Competencies
          1. Core Responsibilities & Position-Related.
          2. Essentially yes/no responses.
          3. 360 evaluations.

II. New Business—TBD.

III. Adjournment at 1:10pm.

Next Meeting: July 10, 2012