MEETING MINUTES
Tuesday, February 21, 2012

Time & Location: 11:30 AM – 1:00 PM, Butler Conference Room, Butler Pavilion

Members Present: Scott Jones (Chair), Matteo Becchi (Co-Chair), Nicole Schoeb (Secretary), Gerick Allen, Lena “Josie” Armentrout, Curtis Burrrill, Emily Curley, David Fletcher, Sarah Goldberg, Danny Grant, Laura Larrimore, Shea Mulcahy, Dori O’Donnell, Nancy Pearson, Celina Ryan, Kathryn Tortorici, and Mark Winek.

Authorized Absences: Jim Asendio, Adell Crowe, and Rene Kauder.

Approval of Meeting Agenda and Minutes of the Previous Meeting
The meeting began at 11:40am. The minutes of the last meeting and current agenda were approved.

I. Current Business
   a. Staff Appreciation Week Event Discussion
      i. Staff Appreciation Week Committee has asked Staff Council to decide what we
         would like to organize for the week; concluded as a council to not do the showcase
         this year, but possibly in the future again.
      ii. Decision to have a Book and Media Swap & the Professional Clothing Drive on the
          Wednesday is approved by the council; Staff Council reps to the committee will
          bring back our conclusion to include on the Wednesday of Staff Appreciation Week.
   b. SPA Leadership Program
      i. Scott has not followed up with this; will discuss this behind the scenes in order that
         we can discuss this topic at our next meeting.
   c. Smoking Policy
      i. No update on smoking policy because AU is waiting on the Campus Plan to be
         announced; once Campus Plan is officially approved, President will make an
         announcement about the smoking policy to AU and the community.
      ii. Campus Plan discussion—announcement was supposed to happen on or around
          February 16th; there is one lingering issue with the campus plan related to noise by
          the athletic fields. No groundbreaking will happen until this noise issue is resolved.
   d. Update from Laura on Staff Council Video
      i. Video of interviews will be shaved down to about a two-minute video; past and
         present staff council members were interviewed; purpose of the video is to show AU
         community exactly what the council is/does; ties into the election process.
   e. CMS Update
i. Commonsport update has been postponed; will most likely occur after commencement in May.
ii. The Commonspot trainings originally scheduled are postponed until further notice.
f. Dr. Seuss Day
  i. Scott emailed out a flyer to the current council; Scott has not done the major email blast because of feedback from last year regarding time off issues; please circulate the email flyer to your constituents.
  ii. Once again, we are tracking staff participation from MLK day of service and through the Dr. Seuss event in order to look at (through HR) the data for service hours at the university; could have a larger impact down the road.

II. New Business
   a. Election subcommittee will be meeting before the next Staff Council meeting.
   b. If you are in your first year of your first term and you have not provided information to Scott about the ability to continue with the council next year, please let Scott know.
   c. Update on the E-Waste Drive—March 8th/9th everyone will be allowed to bring in their personal electronics to recycle on the Quad; if you want to get rid of AU items, must go through the set process with the university.
      i. New E-Waste vendor would like to have a monthly or semesterly drive.
      ii. For old printer cartridges and toner, W.B. Mason also has the ability to pick up these items when they make a delivery to your office.
   d. Lunch for Staff Council meetings—Scott will be exploring different options.
   e. Dori O’Donnell—update on Tenley Campus programs
      i. Change in leadership with the former Washington Mentorship Program.
      ii. Reorganization of the program and creation of new name for the program, now called “School of Professional and Extended Study”; program will be located on Tenley for at least the next fiscal year; new home is TBD.
      iii. Many new initiatives are being implemented; trying to fulfill all the strategic plan initiatives with the new reorganization and working on becoming better partners with main campus.
      iv. The program has experienced one of the lowest enrollments in the last two semesters, particularly because the market is very competitive for similar programs.
      v. Very exciting what is happening, but unfortunately has taken Dori away from the council meetings.
   f. Scott would like everyone to know that as a council it is important for us to support each other with absences, etc.

III. Adjournment at 12:18pm.

Next Meeting: March 6, 2012