MEETING MINUTES
Tuesday, April 3, 2012

Time & Location: 11:30 AM – 1:00 PM, Butler Conference Room, Butler Pavilion

Members Present: Scott Jones (Chair), Matteo Becchi (Co-Chair), Nicole Schoeb (Secretary), Lena “Josie” Armentrout, Adell Crowe, Emily Curley, Sarah Goldberg, Danny Grant, Laura Larrimore, Shea Mulcahy, Dori O’Donnell, Nancy Pearson, Jason Poppe, and Mark Winek.

Authorized Absences: Gerick Allen, Curtis Burrill, David Fletcher, Rene Kauder, Celina Ryan, and Kathryn Tortorici.

Approval of Meeting Agenda and Minutes of the Previous Meeting
The meeting began at 11:41 am. The minutes of the last meeting and current agenda were approved.

I. Current Business
   a. Dr. Seuss Day Recap—no update from Center for Community Engagement & Service.
   b. Nominations and Elections Update
      i. Currently have five nominations and one referral; a lot of work ahead of us, in order to have a robust nomination pool to fill the nine open slots on the council.
      ii. The nominations period may have to be extended; will do another e-blast next week; we need to be reaching out to individuals directly.
      iii. Various Staff Council members will be contacting specific offices for nominations.
   c. Unrepresented Divisions of AU on Staff Council—discussed with council.
   d. April 17th Staff Council Meeting—Campus Beautification Day
      i. Motion passed to cancel April 17th; next meeting will be May 1st.
   e. Check-in for feedback on PMP Competencies
      i. Please send Matteo any feedback on the big packet that was sent out a few weeks ago; system going live September 1.
      ii. PMP team is meeting again in a couple weeks, followed by stakeholder reviews.
   f. Parking and Transportation Committee
      i. Scott would like Dan Nichols and Terry Campbell to come to a council meeting.
   g. Smoking Policy
      i. University Council conversation around smoking policy; with announcement of the campus plan, President Kerwin is looking at when plan should be implemented and what it will look like; next academic year will be the education process.
      ii. April 24—University Council will be discussing the smoking policy.
      iii. Scott is stepping down from Staff Council and subsequently leaving his post on the University Council; would like a council member to come with him to the meeting.
         1. Matteo will be attending with Scott.
   h. Campus Plan Updates
i. Laura updating Campus Plan website:
   1. Six big projects going on in the next two years.
   2. Each website will have a construction update, webcam, pictures update, etc.
   3. Encouraging neighbors to sign up for the neighborhood newsletter; to communicate about what is going on.
ii. Periodic roadway closures on campus because of projects.
iii. Expansion onto MGC; no longer happening because it was cost-prohibitive.
   1. Exploring re-organization of TDR and first floor of MGC.
iv. Once construction begins on McKinley, noise will be heard in MGC as well as other surrounding buildings.
v. Current open date estimate on north side residence hall & Nebraska—August 2014.
   i. Commencement Volunteers/Student Staff
      i. Starting May 7, Athletic operations will be working on Commencement all day, every day; looking for students to work; Athletics pays and hires them.
      ii. Sent Jason an email if you need additional information.
      iii. Days are May 7/9/10/11/12/13
II. New Business
   a. Prom Dress Drive—collected 60 dresses, a little lower than last year; Once Upon a Prom organization is very thrilled.
   b. Dress for Success Event (during Staff Appreciation Week)
      i. Very specific requirements on what items are accepted; Jason might have a van to transport the collected items to the charity.
      ii. Adell looking for a Staff Council member to lead this event.
      iii. Will either be hosting both events in the Tavern or the Marketplace.
      iv. Adell will find someone who can team with Emily.
c. Book and Media Swap (during Staff Appreciation Week)
   i. Adell looking for a volunteer to head this event—Emily has volunteered.
   ii. Emily can reserve the space for both events.
d. Update on McDonald’s space—Looking at an August opening for the new vendor.
e. U-Learn—will there be more information on this training? Yes, more information coming out soon.
   i. Suggestion for getting people to the page where all the information is together; there needs to be more marketing.
IIII. Suggestions for the Good of the Order
   a. Make sure that you are involved in campus Beautification Day on April 17th; sign-ups begin the day of at 8:30am.
   b. Earth Week events happening—keep an eye out for additional information.
   c. E-Waste Drive happening April 17/18.
   d. AU Arbor Day—voting ends tomorrow!
IV. Adjournment at 12:46pm.

Next Meeting: May 1, 2012