MEETING MINUTES
Tuesday, November 15, 2011

Time & Location: 11:30 AM – 1:00 PM, Butler Conference Room, Butler Pavilion

Members Present: Scott Jones (Chair), Nicole Schoeb (Secretary), Matteo Becchi (Co-Chair), Lena “Josie” Armentrout, Jim Asendio, Curtis Burrill, Adell Crowe, Emily Curley, David Fletcher, Sarah Goldberg, Laura Larrimore, Shea Mulcahy, Nancy Pearson, Celina Ryan, Kathryn Tortorici, and Mark Winek.

Authorized Absences: Gerick Allen, Rene Kauder, Dori O’Donnell, Patricia Williams.

Approval of Meeting Agenda and Minutes of the Previous Meeting
The meeting began at 11:46 am. The minutes of the last meeting and current agenda were approved.

I. Current Business
   a. HR PMP Update
      i. HR Staff Members came to speak to the council.
      ii. In the past ten years, assessment methods for performance management have shifted.
      iii. PMP Project Team working on finalizing details for a new system, which will be implemented next summer.
      iv. All problems and concerns have been listened to; the new system has been able to address some of the major issues.
   b. BOT Meetings
      i. Agendas passed out to appropriate Staff Council members.
   c. Survey Update
      i. Almost all the information has been catalogued from the comments and volunteer questions.
   d. Service Initiatives
      i. Winter Wear Drive was a success; any items must be dropped off to the tavern by COB today; Adell will count the total numbers and report at the next meeting.
      ii. New Service Idea (for next semester)—Spring Blood Drive, where the council can provide space and advertise to the AU Community.
      iii. Dollar Challenge—three collection points so far; will be collecting at the Thanksgiving Lunch and also at the Faculty/Staff holiday Party; Emily will collect at the FM potluck; we have collected $150 so far.
      iv. MLK Day of Service—starting to advertise now, emphasizing staff participation.
      v. February Book Drive—Curtis will be in charge.
      vi. Suggestion to have service events (book drives, etc.) be on a range of weekdays going forward, not only on Wednesdays.
   e. Service Proposal
i. Staff service participation is being tracked by Staff Council, Center for Community Engagement and Service, and HR, to potentially submit a service for time off proposal to HR in the future.

f. December Meetings
   i. Move to cancel the Staff Council meeting on December 20 was approved by the council.

   g. Holiday Party—Reminder that the party will be December 15 from 1:00-3:00pm in Bender Arena.

II. New Business
    a. Going forward, there will be no more printed minutes from the last meeting.

III. Suggestions for the Good of the Order
    a. Congratulations to Kat for coordinating a fabulous Winter Wear Drive.

IV. Adjournment—1:04pm.