MEETING MINUTES
Tuesday, July 19, 2011

Time & Location: 11:30 AM – 1:00 PM, Butler Conference Room, Butler Pavilion
Members Present: Gerick Allen, Josie Armentrout, Jim Asendio, Matteo Becchi, Curtis Burrill, Kimberly Bush, Adell Crowe, Emily Curley, Sarah Goldberg, Scott Jones, Rene Kauder, Laura Larrimore, Shea Mulcahy, Celina Ryan, Nicole Schoeb, Kat Tortorici, Nancy Welcome, Patricia Williams, Mark Winek
Members Absent: Wayne Wright

Approval of Meeting Agenda and Minutes of the Previous Meeting
The meeting began at 11:32am; The minutes of the last meeting were not approved.

Current Business
a. Introductions of new and returning Staff Council members.
   b. Go over bylaws, with specific attention to attendance.
   c. Election of Chair positions
      a. Chair nominations—Scott Jones (accepted); Nancy Welcome (respectfully declined); Scott elected.
      b. Co-Chair nominations—Matteo Becchi (accepted); Nancy Welcome (respectfully declined); Matteo elected.
      c. Secretary nominations—Nicole Schoeb (accepted); Celina Ryan (respectfully declined); Nicole elected.
   d. Committee Chair positions
      a. Policy and Procedures—Mark Winek
      b. Budget and Finance—Matteo Becchi
      c. Service—Adell Crowe, Curtis Burrill, Shea Mulcahy, Kimberly Bush, Emily Curley, Kat Tortorici
      d. Communication and Web—Sarah Goldberg (co-chair), Celina Ryan (co-chair), Laura Larrimore, Mark Winek, Gerick Allen
      e. Representative to Faculty Senate—Jim Asendio
      f. Parking and Transportation—Gerick Allen, Josie Armentrout, Kimberly Bush
      g. Diversity—Jim Asendio, Patricia Williams, Kimberly Bush, Gerick Allen
   e. Staff Council Representatives to Human Resources Project Team
      a. Benefits Advisory Project Team—Scott Jones
      b. Sustainability Project Team—Renee Kauder, Nancy Welcome, Adell Crowe, Josie Armentrout
      c. Disability Compliance Project Team—Mark Winek
      d. Sexual Harassment Prevention Project Team—Patricia Williams
      e. Staff Appreciation Week Project Team—Curtis Burrill, Nicole Schoeb, Shea Mulcahy, Kat Tortorici
      f. Dining Service Project Team—Mark Winek, Kat Tortorici
      g. PMP Project Team—Matteo Becchi
      h. University Council – Scott Jones
   f. Staff Council Representatives to Board of Trustees Committees
      a. Academic Affairs Committee—Jim Asendio
      b. Alumni Affairs and Development Committee nominations—Laura Larrimore (accepted); Nancy Welcome (accepted); Nancy elected by secret ballot.
      c. Athletics Committee—Shea Mulcahy
      d. Campus Life Committee—Curtis Burrill
   g. PMP Survey results
      a. Matteo will re-send survey out to Staff Council for participation and to send to constituents.
      b. Comments from the survey will be circulated.
      c. Project team was created to address constituent inconsistencies in PMP program.

Suggestions for the Good of the Order
a. At the next meeting, we will assign Staff Council representatives to university constituents.

Adjournment
The meeting was adjourned at 1:03pm.

Next Meeting: August 2, 2011