MEETING MINUTES
Tuesday, December 21, 2010

Time & Location: 11:30 AM – 1:00 PM, Butler Conference Room, Butler Pavilion
Members Present: Nancy Welcome (Co-Chair), Shea Mulcahy (Secretary), Matteo Becchi, Curtis Burrill, Victoria Ferrara, Jamie Hardin, Soo Kim, Nina Manila, Fil Palero, Nicole Schoeb,
Authorized Absences: Scott Jones (Chair), Gerick Allen, Kimberly Bush, Adell Crowe, Rene Kauder, Colin Lambert, Kristi Plahn-Gjersvold, Anna Tauzin, Wayne Wright
Guests: Maria Pahigiannis

Approval of Meeting Agenda and Minutes of the Previous Meeting
The meeting began at 11:41am. The minutes of the December 7th meeting were approved.

Current Business
a. Maria Pahigiannis came to speak to Staff Council regarding the PMP process. She was hoping to get feedback from the group and our constituents regarding revamping the PMP process. She asked the group to reach out to 4 or 5 constituents within our respective departments that would be interested and she would provide more information for a future Staff Council meeting.
b. Nancy addressed the group regarding the HR Valuing Diversity training on Tuesday, 12/28 and urged that if any members were here during the work week between Christmas and New Year’s Eve to attend the session.
c. Nancy also briefly went over the Excel Spreadsheet Colin and Wayne provided with the feedback from the November Fall Luncheon. The group was asked to review the Excel Spreadsheet and be prepared to discuss it in further detail so we can begin to develop a plan for Spring initiatives.
d. Nancy shared with the group that while we did not reach our estimated goal for the Holiday Charity Drive, we were still very successful in raising money for charity. Those committee members who volunteered their time that day were thanked at the meeting.
e. The topic regarding the formal appointment of a Service Committee chair was tabled to next meeting.

New Business
a. None was discussed.

Suggestions for the Good of the Order
a. None was discussed.

Adjournment
The meeting was adjourned at 12:24pm.

Next Meeting: January 4, 2011