MEETING MINUTES
Tuesday, January 4th, 2011

Time & Location: 11:30 AM – 1:00 PM, Butler Conference Room, Butler Pavilion
Members Present: Scott Jones (Chair), Shea Mulcahy (Secretary), Gerick Allen, Matteo Becchi, Kimberly Bush, Adell Crowe, Jamie Hardin, Rene Kauder, Soo Kim, Colin Lambert, Nina Manila, Fil Palero, Kristi Plahn-Gjersvold, Anna Tauzin, Mark Winek, Deadre Johnson (HR)
Authorized Absences: Curtis Burrill, Victoria Ferrara, Nicole Schoeb, Nancy Welcome, Wayne Wright
Guests: Donald Curtis (CCES)

Approval of Meeting Agenda and Minutes of the Previous Meeting
The meeting began at 11:37am. The minutes of the December 21st meeting were approved.

Current Business
   a. Internal Staff Council committee groups met for the first 15 minutes of the meeting.
   b. Adell officially accepted the role of chairperson of the Service committee.
   c. Adell talked about the Staff Volunteerism Initiative proposal for AU. The purpose behind this proposal is to create a process by which AU staff members are encouraged and supported to participate in volunteer opportunities created by the university’s Center for Community Engagement & Service (CCES).
   d. Donald Curtis also talked about this initiative and answered questions regarding MLK Day of Service and how we can better market this towards staff members.
   e. The group discussed the results of the Fall Luncheon survey and discussed how we move forward with the information we received.
   f. After much discussion the group decided to focus on creating a bigger survey capturing more detail to roll out for the summer and Scott said he would reach out to Karen Froslid Jones regarding this idea.
   g. Also from the survey, we would take the information in order to create reception ideas for the Spring. The goal is to get information which may not be widely known to AU staff out to our constituents and close the loop with information sharing.
   h. The topic of a newsletter was also discussed by the group. Anna thought it would be a good idea for the Communications committee to work on. She suggested sending the proposed newsletter out three times a year. This newsletter would focus on Staff council upcoming events/event calendar, event feedback, addressing staff issues, and useful links/where to find information.

New Business
   a. The topic regarding the issue of “Use It or Lose It” vacation time was moved to the next meeting so that Deadre could discuss it in greater detail.

Suggestions for the Good of the Order
   a. Fil talked briefly about his experience at the Valuing Diversity session saying that the information learned there was useful. Recommended it to the group if they have the opportunity to attend it.

Adjournment
The meeting was adjourned at 1:06pm.

Next Meeting: January 18, 2011