MEETING MINUTES
Tuesday, February 15, 2011

Time & Location: 11:30 AM – 1:00 PM, Butler Conference Room, Butler Pavilion

Members Present: Scott Jones (Chair), Nancy Welcome (Co-Chair), Shea Mulcahy (Secretary), Gerick Allen, Matteo Becchi, Curtis Burrill, Adell Crowe, Victoria Ferrara, Jamie Hardin, Soo Kim, Colin Lambert, Nina Manila, Fil Palero, Kristi Plahn-Gjersvold, Nicole Schoeb, Mark Winek

Authorized Absences: Kimberly Bush, Rene Kauder, Anna Tauzin, Wayne Wright

Approval of Meeting Agenda and Minutes of the Previous Meeting
The meeting began at 11:32am. The minutes of the February 1st meeting were approved.

Current Business
a. Adell let the group know that the Book/Media Swap had a great turnout and thanked all volunteers for their help with the event. The idea of a Prom Dress drive was brought up to the group. Along with help from an on-campus group, this event would strive to collect old prom dresses, shoes, and other accessories that can be later donated to those less fortunate. This event would happen in late March (March 17-18 and March 24-25.) A sign-up sheet will be provided at the next meeting.

b. Jamie and Shea brought up notes from the last Staff Appreciation Planning meeting to the group. The idea to change the proposed Staff Council clothing drive to a book/media swap on the Thursday during Staff Appreciation week was discussed on voted on. The motion passed and the Thursday, May 19th event during Staff Appreciation Week will now be a Staff Council book/media swap.

c. The next thing that was discussed was the campus-wide Move Out project which is an event where students, faculty, and staff can donate clothing, electronics, or other valuable goods and all of the proceeds will go to charity. This event is scheduled to happen on April 30th. The topic of joining the campus wide Move Out event as a co-sponsor was then discussed and voted on. The motion passed and Staff Council will look into becoming a co-sponsor of the event.

d. Jamie then told the group about the Showcase that is hosted by Staff Council annually during Staff Appreciation Week. The theme around the showcase this year is “American’s Got Talent.” A committee was then formed in order to help with logistics around the event. The committee consists of Jamie, Shea, Adell, Curtis, and Fil.

e. Scott then discussed the Staff Council newsletter and asked for volunteers from the group to join a small committee that would focus on the newsletter and all things relevant. This committee consists of Jamie, Nina, Mark, and Scott. Scott then told the group that the Staff Council website is now live. He said that the link to the website would be sent out via email and asked the group to check it out and provide feedback for the next meeting.

f. Scott then brought up Dr Seuss Day and encouraged Staff Council members to sign up and pass along information to their constituents. He also reminded that if someone wanted to volunteer for this event it would still be during work hours.

g. Spring receptions are coming along. Nancy is talking with Amy Farr regarding the Health/Wellness reception, Scott is following up with Chris O’Brien regarding Green Initiatives, and the Campus Plan reception is also moving along. More details will be provided at the next meeting.

h. By-Laws discussion will be moved to the next meeting. Scott will meet with Nicole regarding the by-laws and then they will be sent out via the list serve. Scott asked that it be looked over and provide feedback for the next meeting.

i. Scott briefly then talked about notes from the Town Hall meeting in early February regarding the Strategic and Campus Plan. He then also reminded the group that the next Board of Trustees Meeting is on February 24th and 25th.

New Business
a. None was discussed.

Suggestions for the Good of the Order
a. None was discussed.

Adjournment The meeting was adjourned at 1:03pm.

Next Meeting: March 1, 2010