WELCOME
BEGIN

TO DO'S
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- FOOD and SHELTER
- BUSINESS
- ORIENTED
- REGISTERED
- CONTACTS
- MAILINGS

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- TO YOUR
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Calendar of freshman Mailings
CONGRATS!

GET READY TO EMBARK ON THE JOURNEY OF A LIFETIME

We know you’ll find AU—our eclectic community, our beautiful and green campus, our DC location—an exciting place to learn. And to experience. And to discover your passion.

Let the journey begin and prepare to transform your life—and your world.
AU offers more than 200 clubs and organizations for every interest, from politics to performing arts to community service. Our calendar is filled with films and dance, concerts and plays, sports and lectures. Imagine yourself in the audience of Barack Obama or Bill Nye, Elizabeth Warren or Laverne Cox—among the compelling speakers who’ve come to American University.

And then, of course, there are those little things that are part of life at AU: The seasonal farmer’s market. A red and blue Frisbee match on the quad. Trick-or-treating on Embassy Row. Coffee with friends at the “Dav” and dinner with your floormates.

Really, the only thing you might run out of is time to take advantage of all the options.
From our campus at the top of Embassy Row, you can attend amazing cultural events off the radar of most tourists. Get around town with your AU U-Pass: It’s your ticket to ride D.C.’s Metrorail and bus system, which take you anywhere you want to go around Washington: colorful neighborhoods and historic monuments, world-class museums and global cuisine, street festivals and first-run movies and professional theater companies, the Library of Congress and the National Zoo.
AU will email the housing application to students beginning April 1 and thereafter as deposits are received. To take advantage of early notification and get your roommate and room assignment prior to Eagle Summit in the summer, you must submit your application by the May 5 priority deadline.

**DEPOSIT DEADLINES**

**EARLY DECISION FRESHMEN**

**JANUARY 15**

**EARLY DECISION 2 FRESHMEN**

**MARCH 1**

**REGULAR DECISION FRESHMEN**

**MAY 1**

**FALL TRANSFERS**

**JULY 1**

or within a week of receipt of admission letter

**SPRING FRESHMEN & TRANSFERS**

**DECEMBER 1**

or within a week of receipt of admission letter

**NEW STUDENT SERVICES DIRECTORY**

This website lists administrative items that must be completed before classes begin:
american.edu/newstudents

**ORIENTATION, TRANSITION & RETENTION**

202-885-3303 or orientation@american.edu

AU’s two-day orientation for incoming freshman and transfer students is held in June and July for fall entrants and in January for spring. Registration information will be mailed to you after we receive your Enrollment Agreement and tuition deposit.

**DEPOSIT DEADLINES**

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**SPRING FRESHMEN & TRANSFERS**

**DECEMBER 1**

or within a week of receipt of admission letter
Transfer students from across the country and around the world are a vital part of our AU community. We’re excited to have you join us. And we’ll do everything we can to make your transition as smooth as possible.

REQUIREMENTS FOR COURSE TRANSFER CREDIT
A maximum of 75 credit hours may be transferred from any approved AG-rated, regionally accredited two-year or four-year institution. Courses eligible for transfer upon matriculation to AU must have a recorded grade of C or above.

Undergraduate Admissions
202-885-6000 or admissions@american.edu
AMERICAN.EDU/ADMISSIONS/TRANSFER/CREDITGUIDELINES.CFM

COURSE REQUIREMENTS FOR A BACHELOR’S DEGREE
AU requires that you satisfy specific requirements for a bachelor’s degree:
• completion of at least 120 credit hours, with a cumulative GPA of 2.0 or higher
• satisfaction of the College Writing, University Mathematics, and General Education requirements
• satisfaction of major (and minor, if applicable)
• completion of at least 45 of the last 60 semester hours at AU

We offer several options for meeting requirements:

COLLEGE WRITING REQUIREMENTS
(6 credits)
• transfer 6 credit hours of acceptable English composition courses with a grade of C or better, and pass the AU English Competency Examination upon matriculation
• transfer 3 credit hours of an acceptable English composition course with a grade of C or better, and pass an AU literature course, with a grade of C or better, within the first 30 credits in residence
• successfully complete an AU college writing course and college writing seminar, with grades of C or better, within the first 30 credits in residence

UNIVERSITY MATHEMATICS (4 credits)
• transfer credit for a course equivalent to or higher than AU’s Calculus I with a grade of B or better
• pass an exam upon matriculation showing competence at the Calculus I level or higher
• submit qualifying test scores from AP, IB, CLEP, or British A-Level exams (see AU Credit by Exam Chart at american.edu/admissions/examcredit.cfm)

GENERAL EDUCATION (20 credits)
Transfer students may satisfy their General Education requirements through a combination of appropriate transfer courses with grades of C or better and completion of courses with grades of C or better from AU’s five curriculum areas: creative arts, traditions that shape the Western world, global and cross-cultural experience, social institutions and behavior, and natural and mathematical sciences.

MAJOR
(minimum 36 credits)
A grade of C or better is required for each major and minor course (minimum 18 credits).

EAGLE SUMMIT: TRANSFER TRANSITIONS
We encourage you to attend Eagle Summit: Transfer Transitions, a great opportunity to get acquainted with our campus and meet other students. Orientations are held in January, July, and August.

Orientation, Transition & Retention
202-885-3303 or orientation@american.edu
AMERICAN.EDU/CL/ORIENTATION
FOOD AND SHELTER

ROOM-TYPE ASSIGNMENTS

Room-type assignments (double or triple) are determined by the date we receive your housing deposit. Students who complete the enrollment and deposit process online through the Student Portal receive immediate confirmation of enrollment and housing deposit. Students who mail the Enrollment Agreement and Housing Deposit will be assigned housing based on the date it is received and processed by AU.

FRESHMEN

First-year students are guaranteed on-campus housing. Each undergraduate residence hall on AU’s main campus has its own character. If you plan to request housing, review options at american.edu/ocl/housing. AU will email the housing application to students beginning April 1 and thereafter as deposits are received. To take advantage of early notification and get your roommate and room assignment prior to Eagle Summit in the summer, you must submit your application by the May 5 priority deadline. (All campus housing correspondence will be sent to your AU email address.)

TRANSFERS

Housing is guaranteed for transfers with 36 or fewer credits at time of admission. To take advantage of this opportunity, your enrollment and housing deposit must be submitted to AU by July 1 (for fall semester) or December 1 (for spring semester). For information about disability-related housing, contact the Academic Support and Access Center (ASAC). Note: All requests related to disability issues must be initiated through ASAC at american.edu/asac.

COSTS

Our residence halls have limited cooking facilities. First- and second-year students and transfer students living on campus are required to register for one of the following meal plans: 175 Block, 200 Block, 225 Block, or 250 Block. Students will have an opportunity to select a meal plan through their housing application on the AU Housing Portal. Students who do not select a meal plan on the housing application will be assigned the minimum plan required.

Housing and Dining Programs

202-885-3370 or housing@american.edu
mealplans@american.edu

AMERICAN.EDU/OC/LHOUSING
IMMUNIZATION
District of Columbia law requires all students under age 26 who are enrolled in DC schools to provide proof of immunization before enrolling in classes. We will mail the immunization form to you when we receive your enrollment deposit; immunizations must be submitted on the university’s form. Please complete the form upon receipt and return by mail or fax to 202-885-1222. Or download at american.edu/edu/healthcenter.

Note: If your form indicates incomplete immunizations, invalid dates, or lacks a validating stamp, you will not be permitted to attend classes until you submit the required information.

Student Health Center
Attn: Immunization Coordinator
American University
4400 Massachusetts Avenue NW
Washington, DC 20016-8036
202-885-3380

HEALTH INSURANCE
Health insurance is mandatory for full-time degree and resident students and international students on F-1 and J-1 visas. The Student Health Insurance Plan will automatically be billed to your student account. If you are covered under another insurance plan and wish to waive the Student Health Insurance Plan, follow these steps:

- Log on to myau.american.edu.
- Select Student Health Insurance Plan under Life@AU.
- Select Health Insurance Waiver and follow instructions.
- Select Submit.

STUDENT HEALTH CENTER
Students enrolled in credit courses at AU are eligible for care in the Student Health Center (SHC). If you are covered by the AU Student Health Insurance Plan, the SHC is your primary care provider and your first stop for medical treatment, including gynecological exams and annual physical. If necessary, the staff will provide referrals for specialty care, diagnostic testing, or therapeutic services.

INFORMATION FOR PARENTS
We respect the important role you play and understand your concern. While privacy laws limit information that the SHC can share, we at AU can help promote your student’s health and ability to advocate for personal health-care needs. Below are some issues to address with your son or daughter before classes begin:

- Review your insurance plan, provide student with copies of medical, prescription drug, dental, and vision insurance cards, and discuss insurer’s requirements for preapproval or notification following hospitalization or emergency room care.
- Explain the difference between in-network and out-of-network care.
- Discuss any seasonal, food, or drug allergies, and review personal and family medical histories so student can inform the health-care provider.
- Provide information about available resources and services (for psychotherapy, treatment of chronic medical conditions, etc.) on and off campus.
- Review basic first-aid and assemble a kit with essential over-the-counter items.

STUDENTS WITH DISABILITIES
AU is committed to making reasonable accommodations for qualified students with disabilities. The Academic Support and Access Center assists students with learning disabilities, attention deficit disorder, or physical, medical, psychological, or other disabilities who seek full participation in academic programs and other campus activities.

Academic Support and Access Center
202-885-3360 or asac@american.edu

TO YOUR HEALTH
THRIVE

AMERICAN.EDU/ASAC

AMERICAN.EDU/ADMISSIONS
FINANCIAL AID
Incoming freshmen who applied for financial aid will receive their award notification with the offer of admission. Transfer students receive their financial aid award under separate covers.
To accept your award, follow these steps:
• Log on to myau.american.edu.
• Select Finances under Personalized Links.
• Select Financial Aid: Accept My Award Package.
Funds will be credited to your student account 10 days before classes begin.
Office of Financial Aid
202-885-6500 or facounselor@american.edu

TUITION PAYMENT OPTIONS
We will mail your fall semester bill and a worksheet in late July, after you have registered for classes. Tuition payment is due in early August.
American University accepts the following payment methods for student account billing: online (e-check or credit card), check by mail or in person, or wire transfer. Students or student-authorized parents may make e-check or credit card payments through the student’s secure web portal at myau.american.edu.

TUITION REFUND PLAN
American University offers tuition refund insurance through AWG Dewar Inc. Details and application materials will be mailed in July. For information, visit american.edu/ocl/healthcenter/tuition-refund-plan.cfm.

MONEY BUSINESS
CAMPUS VISIT
Stop by our Admissions Welcome Center at the Katzen Arts Center and attend an information session with an admissions representative. Get answers to your questions, and then tour campus with a student guide for an inside look at AU.
american.edu/admissions/toursinfosessions.cfm

FRESHMAN DAY
New freshmen and their families are invited to join students, faculty, and staff for this fun and informative day of immersion in all things AU. To register, visit american.edu/admissions/rsvp.cfm.

DAY VISITS
Prefer to personalize your visit? We will arrange for you to sit in on a class, meet with an academic advisor, attend an information session, and have a guided campus tour. Note: Scheduling of personal visits depends on faculty and class availability.
Office of Admissions 202-885-6000 or dayvisits@american.edu
AMERICAN.EDU/ADMISSIONS/DAYVISITS.CFM

ADMITTED STUDENT RECEPTIONS
We are excited to welcome you to American University. In your honor, we are hosting receptions in various locations across the country for you and your family. To learn more—and to register for an event—please visit american.edu/admissions/rsvp.cfm.
FIRST-YEAR STUDENTS (fall semester) Freshmen entering AU in the fall will receive course registration information by mail pending submission of Enrollment Agreement and tuition deposit. Complete the academic planning process online so your academic advisor can register you for classes. You will have the opportunity to adjust your schedule during the summer Eagle Summit orientation. If you are unable to attend, you can discuss schedule changes with an advisor during Welcome Week.

FIRST-YEAR STUDENTS (spring semester) Students starting at AU in the spring will receive course registration information from their school or college pending submission of Enrollment Agreement and tuition deposit.

TRANSFER STUDENTS Transfer students who have submitted their Enrollment Agreement and tuition deposit will receive course registration information from their AU school or college.

INTERNATIONAL STUDENTS Please allow at least eight weeks for the processing of your F-1 or other international student visa by the United States embassy or consulate. Upon issuance, you will be allowed to enter the country no more than 30 days prior to the start of classes. More information about immigration and visas is available from International Student and Scholar Services.

International Student and Scholar Services 001-202-885-3350 or isss@american.edu AMERICAN.EDU/OCL/ISSS
CALENDAR OF FRESHMAN MAILINGS

After you submit your deposit to AU, watch for these important communications from the university, some of which require action by a parent or guardian. Most business can be completed through the New Student Services Directory. AMERICAN.EDU/NEWSTUDENTS

May

- Academic Advisor
- COURSE REGISTRATION
- Undergraduate Studies: PREDEREGISTRATION PLANNING
- Orientation, Transition & Residence: EAGLE SUMMIT
- Housing and Dining Programs: ONLINE APPLICATION PRIORITY DEADLINE
- Student Health Center: STUDENT HEALTH INSURANCE PLAN AND IMMUNIZATION INFORMATION
- Student Accounts: AMERICAN PAYMENT PLAN
- Office of Financial Aid: VERIFICATION PROCESS (PARTICIPANTS ONLY)
- Office of Admissions: FINAL HIGH SCHOOL TRANSCRIPTS
- Dean of Students: TUITION REFUND PLAN

June

- Orientation, Transition & Residence: WELCOME WEEK PROGRAMS
- Housing and Dining Programs: RESIDENCE HALL, ROOM, AND ROOMMATE INFORMATION
- Dean of Students: TUITON REFUND PLAN
- Office of Financial Aid: REMINDERS (PARTICIPANTS ONLY)
- Office of Admissions: REMINDERS (PARTICIPANTS ONLY)
- Student Accounts: TUITON PAYMENT AND AMERICAN PAYMENT PLAN
- Office of Information Technology: GETTING CONNECTED

July

- Office of Admissions: FINAL HIGH SCHOOL TRANSCRIPTS
- Dean of Students: REMINDERS (PARTICIPANTS ONLY)
- Office of Information Technology: GETTING CONNECTED

August

- Student Accounts: TUITON PAYMENT (SECOND MAILING)
- Office of Information Technology: GETTING CONNECTED
CLERY ACT

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act is the landmark federal law, known originally as the Campus Security Act, which requires colleges and universities across the United States to disclose information about crime on and around their campuses. Because the law is tied to participation in federal student financial aid programs, it applies to most institutions of higher education, both public and private. It is enforced by the U.S. Department of Education.

American University is required to comply with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). In accordance with the Clery Act, each year American University prepares an Annual Security Report. This report contains statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings or on property owned or controlled by American University; and on public property within, or immediately adjacent to and accessible from, the campus. This report also contains institutional policies concerning campus security, such as policies concerning sexual assault and other matters.

You may access the report at american.edu/finance/publicsafety/asr.cfm. It is also available to all applicants through the Department of Public Safety; to request a copy, call 202-885-2527.