# 2013 UNIVERSITY FACULTY AWARDS
# NOMINATION FORM

Name of Nominee _____

Title _____ Department/Unit _____

Length of Service at AU _____E-mail _____Phone (w) _____

Campus Address _____

**PLEASE NOTE: Text can be entered onto the electronic form of Adobe PDF versions of this form; however, data cannot be saved on the form.**

## NOMINATION PROCESS

1. Students, faculty, and staff of the AU Community may nominate faculty for the University Faculty Awards, **with the following exception**: *Morton Bender Prize* nominations are made only by the deans.

2. Nominations must be submitted by **Thursday, February 28** to the dean (or the University Librarian) of the nominee's academic unit.

3. Nominators **must provide 2 copies** of nomination materials, including a *Curriculum Vita* (short form is acceptable), which may be attained from the nominee or his/her department. Academic units will provide teaching evaluations for those categories requiring them (see below).

4. Before completing the nomination, please review the criteria for each award on the following page. Information about the University Awards is on the Web at **www.american.edu/universityawards.**

## AWARD CATEGORIES (Check one)

Criteria for the award categories below are on the following page. Awards noted with an asterisk (*) require teaching evaluations, which the dean's office will provide.

____ *Scholar/Teacher of the Year**

____ *Outstanding Teaching in a Full-Time Appointment**

____ *Outstanding Scholarship, Research, Creative Activity, and Other Professional Contributions*

____ *Outstanding Service to the University Community*

____ *Outstanding Teaching in a Term-Faculty Appointment**

____ *Outstanding Teaching in an Adjunct Appointment**

____ *Morton Bender Prize*

# Criteria for the 2013 University Faculty Awards

**Scholar/Teacher of the Year**
**CRITERIA:** Faculty member must have a full-time appointment during AY 2012-2013. This award, sponsored by the Division of Higher Education of the Board of Higher Education and Ministry of The United Methodist Church, is based on demonstration of exceptional teaching, recognized concern for students and colleagues and sensitivity to the mission of the church-related university, a record of significant contributions to the scholarly life of the university, and a commitment to high standards of professional and personal life. This award includes $5,000 as part of the recognition ($2,000 from the Methodist Church and $3,000 from American University).

**Outstanding Teaching in a Full-Time Appointment**
**CRITERIA:** Faculty member must have a full-time appointment during AY 2012-2013. Requires excellence in teaching as documented by student evaluations, comments, and feedback, success of former students, descriptions of new courses, development of a new program, integration of innovative approaches to learning, or notable work beyond the classroom setting such as recognition for advising, sponsorship of student honor societies, collaboration with students in research projects, and active participation with students in professional activities. The faculty member's record of achievement should reflect sustained contributions to the university over many years. This award includes $2,000 as part of the recognition.

**Outstanding Scholarship, Research, Creative Activity, and Other Professional Contributions**
**CRITERIA:** Faculty member must have a full-time appointment during AY 2012-2013. Requires distinction as a scholar as documented through publications, invited lectures and papers, performances or shows, leadership in professional societies, work on editorial boards, membership in prestigious professional organizations, references, quotes or appearances in the media, or other kinds of selective positions of leadership. The faculty member's record of achievement should reflect sustained contributions to the university over many years. This award includes $2,000 as part of the recognition.

**Outstanding Service to the University Community**
**CRITERIA:** Faculty member must have a full-time appointment during AY 2012-2013. Requires demonstration of exceptional contributions to the university community as shown through leadership in faculty governance or administrative work, mentoring of student activities, sponsorship of university events, or initiation of new services for students, faculty and other members of the university community. The faculty member's record of achievement should reflect sustained contributions to the university over many years. This award includes $2,000 as part of the recognition.

**Outstanding Teaching in a Term Appointment**
**CRITERIA:** Faculty member must have a single- or multi-year appointment during AY 2012-2013. Requires excellence in teaching as documented by student evaluations, comments, and feedback, success of former students, descriptions of new courses, development of a new program, integration of innovative approaches to learning, or notable work beyond the classroom setting such as recognition for advising, sponsorship of student honor societies, collaboration with students in research projects, and active participation with students in professional activities. The faculty member's record of achievement should reflect sustained contributions to the university for at least three academic years. This award includes $2,000 as part of the recognition.

**Outstanding Teaching in an Adjunct Appointment (2 awards)**
**CRITERIA:** Faculty member must have a part-time appointment during AY 2012-2013. Requires excellence in teaching as documented by student evaluations, comments, and feedback, originality of course, and the provision of superior learning opportunities. Ideally, the candidate should have significant full-time professional status outside the university, and a record of achievement that reflects sustained contributions to the university. This award includes $2,000 as part of the recognition.

**Morton Bender Prize**
**CRITERIA:** Faculty member must have a full-time appointment during AY 2012-2013. Through the generosity of Morton Bender, the university will award $2,000 to a faculty member who has been tenured within the previous four years. The purpose of the prize is to recognize an important research, scholarly, creative endeavor, or professional achievement since attainment of the rank of associate professor and to facilitate the faculty member's progress towards the rank of full professor.

**For Information about the University Awards go to www.american.edu/universityawards**

Name of Nominee _____

**Please complete this form and include with it a copy of the faculty member's Curriculum Vita (short form acceptable). Other supporting documentation may also be submitted. Please review the criteria for the University Faculty Awards before completing this form.**

KEY ACHIEVEMENTS:

NOMINATION NARRATIVE:

**Submit nomination to the appropriate dean (as specified on page one) by Thursday, February 28.**

Name of Nominator _____ Phone (w) _____

Signature _____ Date _____

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## For Use by the Dean or the University Librarian

The deans of Kogod, SIS, SOC, SPA, and WCL, as well as the University Librarian, may forward one nomination for each category; the dean of CAS may forward two nominations for each category. Please provide **two copies** of nomination materials to the Provost. Nomination materials are due to the Provost **by Wednesday, March 6**.

Signature of Dean/Librarian _____ Date _____