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ACADEMIC AND LAW LIBRARY EXPERIENCE

AMERICAN UNIVERSITY, WASHINGTON COLLEGE OF LAW, PENCE LAW LIBRARY

Law Library Director and Professor of Practice (August 2019 –present).

Sets policy for the daily and long-term operations of the Law Library, including strategic planning, budget, services, collections, and personnel. Lead projects and analyze data to improve allocation of library resources. Responsible for programs in support of sophisticated scholarly research and effective use of legal technologies related to research and scholarship, including the law schools' institutional repository, Digital Commons @ WCL.

UNIVERSITY OF BALTIMORE SCHOOL OF LAW

Law Library Director and Professor of Practice (May 2014 - July 2019).

Responsibilities included managing the daily and long-term operations of a public academic law library, including strategic planning, policy development and implementation, budgeting and personnel matters. Served on the Senior Staff of the School of Law and various law school and university-wide faculty committees. Responsible for providing library services and collections in all formats in support of the missions of the law school and the university. Provided reference assistance to all members of the UB community and the public. Created the legal research curriculum for the first year class as part of the Introduction to Lawyering Skills curriculum.

AMERICAN UNIVERSITY, WASHINGTON COLLEGE OF LAW, PENCE LAW LIBRARY

Law Librarian and Deputy Director (June 2004 - May 2014).

Managed the services, collections, and resources of the library in support of the educational mission of the law school. Assisted the Associate Dean of Library and Information Resources in all aspects of library management, policy development, collection development, budget, personnel and strategic planning matters. Participated in the reference desk rotation, legal research instruction and in other library, law school and university committees and activities.

BLANK ROME, LLP

Washington Library Branch Manager (May 1998 - May 2004).

Responsible for all facets of the operation of the library, including reference, budgeting, classification of library materials, processing materials, interlibrary loan, and collection development in all formats. Trained attorneys and paralegals in the efficient use of online research. Analyzed library operating costs, re-negotiated vendor contracts for online services, loose-leaf filing and other services, and continuously restructured the collection, which resulted in reduced costs without adverse effects on the quality of library services. Assisted the firm in the design and construction of a new library.

GEORGETOWN UNIVERSITY LAW CENTER, EDWARD BENNET WILLIAMS LAW LIBRARY

Coordinator of External Services (May 1985 – December 1997).

Primary responsibilities included creating and managing the Public Patron Program, which provided library access to the legal community under a membership fee arrangement. Participated in legal research instruction and provided research support for Law Center students, faculty, and paralegals. Member of the Law Center's Visiting Scholar Committee, which was responsible for the education of approximately 50 scholars and researchers annually in the structure of the U.S. legal system and efficient research techniques in American law. Responsible for creating, writing and editing the annual Law Library Guide, the Faculty Services brochure, the Media Services Guide, as well as other reference and marketing material. Prepared publications recognized by the American Association of Law Libraries with their 1993 AALL Publications Award.

LAW LIBRARY OF CONGRESS, AMERICAN-BRITISH LAW DIVISION, WASHINGTON, D.C.

Reference Librarian (May 1983 - August 1984).

Provided in-depth research and bibliographic assistance to members of Congress, their staffs, and the general public. Instructed and assisted patrons in identifying and obtaining materials from the Law Library's vast collections through the Library's databases, catalogs, and indexes.

TUCKER, FLYER, SANGER AND LEWIS; WASHINGTON, D.C.

Librarian (1982 – 1983).

As the first professional librarian at this firm, I cataloged the collection and organized materials in their library collection. Instituted regular Lexis training for the members and the staff of the firm. Significantly expanded the collection.

LEGAL EXPERIENCE

Attorney, Schreiber and Cooper; Providence, Rhode Island (1980 – 1981).

Drafted and argued motions, prepared pleadings and participated in trials in the areas of criminal law, bankruptcy, family law, general business law and personal injury.

EDUCATION

M.S.L.S., Catholic University of America, 1986

J.D., Washington University School of Law, 1980

B.A., History, *magna cum laude*, Washington University, 1977

BAR AFFILIATIONS

Rhode Island (Retired); Massachusetts (Retired); Virginia (Retired); American Bar Association

COURSES TAUGHT

Professor, Advanced Legal Research and Writing, Washington College of Law; two-credit hours; Fall 2020 - .

Professor, Advanced Legal Methods, Washington College of Law; two-credit hours; Spring 2020.

Adjunct Professor, University of Baltimore School of Law; Advanced Legal Research, two-credit hours; Fall 2015 and Fall 2018.

Adjunct Professor, Washington College of Law; Advanced Legal , Research Techniques, two-credit hours; Fall 2008 to 2014, Spring and Fall Semesters.

Adjunct Professor, Catholic University School of Library and Information Science; Introduction to Legal Literature; Fall 1993 – 1998.

Instructor, International Law Institute: Legal Research for International Law Students; Georgetown University Law Center. Summers; 1992 - 1997.

PUBLICATIONS AND EDITORSHIPS

Editorial Board and Book Review Editor, Journal of Legal Education, August 2020 - present.

Building a Virtual Law Library on a Shoestring, HEIN Blog, (Feb. 1, 2016), available at <https://www.wshein.com/blog/2016/02/building-a-virtual-law-library-on-a-shoestring/> .

Pence Law Library First to Offer Hein Online to Alums, The Advocate 24, (Summer 2013).

Tips on How Law Schools are Using BNA, BNA Newsletter (Winter 2012).

Adeen Postar & Khelani Clay, *Maryland Practice Materials*, in State Practice Materials, Annotated Bibliographies (2011).

Selective Bibliography Relating to Law Students and Lawyers with Disabilities, 19 Am. U.J. Gender Soc. Pol'y & L. 1237 (2011).

Use Best Practices to Promote Your Library: Four Basic Principles to Promote Your Library, 10 AALL Spectrum 12 (May 2006).

Editor, State Practice Materials, Annotated Bibliographies, (Hein) 2005- 2021 .

With Karen Beck and Maria Protti. *The Write Way: Past 'AALL Call for Papers' Winners Advise the Hesitant Writer*. 5 AALL Spectrum 4 (December 2000).

Co-Editor, Washington Area Library Directory, 1996.

Edward Bennett Williams Law Library, 35 *Law Library Lights* 8 (April/May 1992).

BOOK REVIEWS

The Chickenshit Club: Why the Justice Department Fails to Prosecute Executives, 110 *Law Library Journal* 269 (2018), available at https://www.aallnet.org/wp-content/uploads/2018/08/LLJ_110n2_04_keelee_sextton.pdf

Congress: Protecting Individual Rights, 9 *Unbound: A Review of Legal History and Rare Books* 166 (2016), available at <https://www.aallnet.org/lhrbsis/wp-content/uploads/sites/10/2017/12/LHRBSISUnboundV9-2016.pdf> .

Review of Academic Law Library Director Perspectives: Case Studies and Insights, 108 *Law Library Journal* 135 (2016), available at http://scholarworks.law.ubalt.edu/cgi/viewcontent.cgi?article=1730&context=all_fac.

Review of The Cybrarian's Web: An A to Z Guide to 101 Free Web 2.0 Tools and Other Resources, 33 *Library Management* 574 (2012).

Review of A Final Accounting, Holocaust Survivors and Swiss Banks, 7 *Unbound: A Review of Legal History and Rare Books* 117 (2011), available at <https://www.aallnet.org/lhrbsis/wp-content/uploads/sites/10/2017/12/LHRBSISUnboundV4-2011.pdf>

Review of From Law School to Law Practice: The New Associate's Guide, 2nd Ed. (1998), 91 *Law Library Journal* 485 (1999).

SELECTED LECTURES AND PRESENTATIONS

Washington College of Law, Pence Law Library

Presenter, Teaching Tools, WCL Faculty Pedagogy Session, April 2022.

Workshop, Legal Rhetoric Research Assignment Support, Various Fall 2021 and Winter 2022.

Presenter, Health Law Research, Health Law Seminar, January 2022.

Moderator, Faculty Conversations about Book Publishing, WCL Faculty Pedagogy Session, March 2021.

Presenter, Post-conviction Remedies Research, Post-conviction Remedies Writing Seminar, February 2021.

Organizer and Presenter, Scholarly Activities Working Lunch, WCL Faculty, February 2020.

Presenter, Health Law Research, Advanced Topics in Health Law and Food and Drug Law: Writing Seminar, January 2020.

Panel discussion participant and Presenter, Library Services and Support for Upper Level Writing Requirement Papers, Faculty Pedagogy Lunch, WCL Faculty, October 2012.

Presenter, U.S. Legal Research and Free Online Sources, WCL Program for Members of the Italian Bar Association, August 2012.

Lecturer, Health Law Research, Health Law Summer Program, June 2012.

Lectures, U.S. Legal Research: Sources and Techniques, SJD Colloquium and American Institutions, Fall 2011 - 2014.

Coordinator and Presenter, WCL Adjunct Workshop on Legal Databases and Resources, October 2011.

Lectures, Choosing Comment Topics and Techniques for Cite Checking, *Business Law Review*, *Administrative Law Review*, *American University Law Review*, Summer, Fall, and Spring Semesters, 2006 – 2014.

Lectures, Sources and research methodologies for International Finance Issues, International Finance, March 2010 and October 2010.

Lectures, Publishing Papers in Student Publications, various audiences, including LLM students, law journal members and individual classes, 2008 - 2014.

Lecturer, Civil Rights Research and Primary/Archival Research Techniques, History of Civil Rights Lawyering, October 2009.

Lecturer, Electronic Rulemaking and Advanced Administrative Law Research, Advanced Administrative Law Seminar, October 2009.

Lecturer, Securities and Commercial Law Research, Way2Search Workshops for WCL students, February 2007 – 2011.

Coordinator and Lecturer, Secondary Research, September 2007 – 2013.
First Year Legal Rhetoric Class (With Legal Rhetoric Professors)

Coordinator and Lecturer, Statutory Research, September 2007 – 2013 .
First Year Legal Rhetoric Class (With Legal Rhetoric Professors)

Coordinator and Lecturer, Case Law Research, September 2007 – 2013.
First Year Legal Rhetoric Class (With Legal Rhetoric Professors)

Lecturer, Advanced Sources for Administrative Law, March 2007.
Advanced Administrative Law Seminar

Presenter, Library Services and Resources, August and January, 2006 – 2014.
LLM Orientation

Coordinator and Presenter, Library Services Orientation for Transfer Students, August and January 2006 - 2014. Office of Student Services

Coordinator and Presenter, Library Services and Research Techniques for Dean's Fellows, June 2005 - 2012. Library program and webinar

Presenter, Resources for Legal Rhetoric Classes, tour and orientation to Legal Rhetoric Dean's Fellows. August 2006 - 2009

Presenter, Specialized Government and Administrative Law Sources, September 2007
Scholarship in the Digital Age. (Faculty Workshop)

Presenter, Legal History Sources, September 2007
Scholarship in the Digital Age. (Faculty Workshop).

Presenter, Nuts and Bolts of Using SSRN, September 2007
Scholarship in the Digital Age. (Faculty Workshop).

Lecturer, Basics of Legal Research and Introduction to Library Resources, August 2006 – 2008.
Legal Analysis Program

Coordinator and Presenter, Identifying Research Topics, September 2005, 2006, January 2008.
Research Seminar on Gender Perspectives throughout the World

Orientation to Law Library Services and Resources, Continuous from 2004 - 2014.
SJD students, Humphrey Fellows, Visiting Scholars and Researchers

University of Baltimore School of Law

Lecturer, Research Methodologies, Resources for Veterans, Bob Parsons Veterans Center,
University of Baltimore School of Law, September 2018 and February 2019.

Lecturer, Basic Legal Research Techniques, Fannie Angelos Program, University of Baltimore
School of Law, January 2019.

Lecturer, Legislation Class, February 2015, February 2018.

Presenter, New Research Sources and Techniques, Faculty Scholarship Brownbag
Services, University of Baltimore School of Law, March, 2017.

Presenter, Measuring the Impact of Faculty Scholarship, Faculty Scholarship Brownbag Series,
University of Baltimore School of Law, February, 2016.

Lecturer, Legal Research, May 2014 – 2019. (Multiple classes).

Lectures, Choosing Comment Topics and Techniques for Cite Checking, University of Baltimore Law Review and Law Forum, 2014 - 2019.

Presenter, Library Services and Resources, January 2016.
LLM Orientation

Presenter, Orientation and Introduction to Legal Research and Library Services, August 2014 – 2018.

Georgetown University Law Center, Edward Bennett Williams Law Library, Washington, D.C.

Coordinator and Presenter, What You Need to Succeed: A Summer Associate Survival Seminar, March 1991. Administrative Law Research

Coordinator and Instructor, Strategies for a Successful Summer, March 1992.
Administrative Law Research

Coordinator and Instructor, Lexis and Westlaw Research for Paralegals, Summers, 1992-1997.

Instructor, Using Lexis, Spring and Fall, May 1985 to October 1997.
Classes taught to all 1L students by individual librarians

Instructor, Using Westlaw, Spring and Fall, May 1985 to October 1997.
Classes taught to all 1L students by individual librarians

ADDITIONAL PRESENTATIONS

Coordinator and Presenter (via Zoom), Society for Law Library Directors. Virtual Town Hall Meeting for Law Library Directors on Common Law Library Issues Relating to Covid-19, April, May and June 2020.

Presenter, Library Services for Communities Living in Fear, American Association of Law Libraries Annual Meeting, Baltimore, MD (July 16, 2018).

Presenter, Library Services for Supporting Faculty Scholarship, Fate of Legal Scholarship Conference, University of Baltimore (April 2016).

Moderator and Presenter, Educating the Digital Lawyer: Innovative Law School Programs, Southeastern Association of Law Schools (August 2015).

Presenter, Innovations in Library Services in U.S. Academic Law Libraries, 3rd Chinese and American Forum on Legal Information and Law Libraries, Shanghai, China (June 2013).

Presenter, Publishing and Legal Writing, Annual Legal Writing Conference, DC Legal Writing Association (March 1, 2013).

Presenter, Cost Effective Legal Research, American Association of Law Libraries, Annual Meeting, American Association of Law Libraries (July 2012).

Presenter, Supporting Librarian Scholarship, American Association of Law Libraries Annual Conference (July 2011).

Coordinator and Presenter, Introduction of the Distinguished Lecture Award Winner, American Association of Law Libraries Annual Conference (July 2011).

Lecturer, Legal Research Resources and Methodologies, American University Library (December 2010).

Presenter, The Role of the Law Librarian and the Evolution of Teaching Legal Research, Legal Writing Institute Annual Meeting (December 2010).

Presenter, New Databases and Resources, Faculty Speaker Series, Washington College of Law (October 2010).

Lecturer, Administrative Law and the Administrative Procedure Act, Washington Semester Program, American University (October 2009, April 2010, October 2010, March 2011, October 2011).

Lecturer, Basic Legal Research, Introduction to Law, American University (September 2009, September 2010).

Panelist, Alternative Careers in Law, Washington College of Law (April 2009).

Presenter and Co-Creator, with Michael Petit, Here Today, Gone Tomorrow? The Future of Print Periodicals at the Pence Law Library, American Association of Law Libraries Annual Convention (July 2009).

Coordinator and Presenter, Supporting New Faculty: Helping Them to Energize, Evolve and Explore Their Teaching and Scholarship Responsibilities, American Association of Law Libraries Annual Convention (July 2008).

Co-Coordinator and Presenter, Why Go it Alone? Leveraging the Collective Expertise of Law Library and Legal Writing Faculty in 1L Research Instruction, Rocky Mountain Legal Writing Institute (March 2008).

Coordinator and Presenter, Services for New Faculty Members, American Association of Law Libraries Annual Convention, Faculty Services Roundtable (July 2007).

Lecturer, Federal Regulations, Adjudications and Executive Orders: Basics of Administrative Law Research, Law Librarians Society of the District of Columbia (May 2007).

Co-Coordinator and Moderator, Call for Papers, American Association of Law Libraries Annual Convention (July 2000).

Presenter, Library Budgeting, given at the April Brownbag sponsored by the Private Law Librarians Special Section (April 2000).

Presenter, Updating Your Legal Research, given at the LLSDC Annual Legal Research Workshop (April 1998 and 1999).

Presenter, The Small Firm Library Reference Perspective, American Association of Law Libraries Annual Convention (July 1999).

Presenter, Quality Customer Service, American Association of Law Libraries Annual Convention (July 1999).

Presenter, Recent Developments in Updating Your Legal Research, American Association of Law Libraries Annual Convention (July 1999).

Co-Coordinator and Moderator, Alternatives to 9 to 5, American Association of Law Libraries Annual Convention (July 1994).

Coordinator and Moderator, Glasnost at the Reference Desk, American Association of Law Libraries Annual Convention (July 1990).

PROFESSIONAL ACTIVITIES AND MEMBERSHIPS

American Bar Association

Member, Site Team, Ave Maria School of Law, October 2022.

Member, Site Team, University of Dayton School of Law, November, 2021.

Member, Site Team, University of Massachusetts at Dartmouth, March 2020.

Member, Standing Committee on the Law Library of Congress, June 2020 - . (2 year term).

Society of Academic Law Library Directors

Member, 2014 and Chair, Past Chair, 2018 to 2022.

American Association of Law Libraries and Associated Organizations

Member, Conference of Newer Law Librarians, 2022 – 2024.

Chair, Special Committee on the State of the Profession, 2020 – Present.

Member, Call for Papers Committee, 2019 – Present.

Member and Chair, Continuing Professional Education Committee, 2017 – 2019.

Member, Local Arrangements Committee, Annual Meeting, Baltimore, Maryland, 2017-2018.

Member, Emerging Leader Award Jury Committee, 2016 - 2017

Member, Jury Award Committee for Continuing Education, 2015 - 2016.

Member, Task Force to Revise AALL's Fair Business Practices for Legal Publishers, 2011-2013.

Member and Chair, Research and Publications Committee, 2007 - 2011.

Member, Public Relations Committee, 2005 – 2007.

Member, Membership Retention Committee, 2003 – 2005.

Chair and Member, AALL/Lexis Call for Papers Committee, 1999 – 2001.

Sub-Committee Chair and Member, Awards Committee, 1997 - 1999.

Chair and Member, Publications Review Committee, 1995 – 1997.

Member, Publication Policy Committee, 1991 – 1993.

Member, Biographical Directory Committee, 1992 – 1993.

Program Chair, Reader Services Special Interest Section, 1994 – 1995.

Member Nominations Committee, Reader Services Special Interest Section, 1997.

WASHINGTON COLLEGE OF LAW SERVICE

Member, Admissions Committee, 2006 to 2014; 2019 – Present.

Resource Committee, 2021 – Present

Intellectual Life, 2021 – Present.

Institutional Advancement, 2021 – Present.

Faculty Board, Administrative Law Review, 2020 – Present.

Dean's Executive Committee, 2019 – Present.

Myers Scholarship Selection Committee, Fall 2021.

Technology Committee, 2019 – 2021.

Academic Excellence Committee, 2019 – 2021.

Library Committee, 2019 – present.

University Committee on Information Services, 2020 – present.

Ad Hoc Bar Passage Committee, 2013 - 2014.

Faculty Board, Administrative Law Review, 2006 – 2014; 2019 - present.

Ex Officio Member, Faculty Appointments Committee, 2005 - 2014.

Member, Student Services Working Group, 2004 - 2014.

Member, Public Interest Committee, 2004 - 2005.

Assisted planning, 9th Annual Sylvania Woods Conference on African Americans and the Law, April 2005.

UNIVERSITY OF BALTIMORE SCHOOL OF LAW SERVICE

Member, Senior Staff, August 2014 – July 2019.

Member, Strategic Planning Committee, Fall 2018 – July 2019.

Member, Strategic Planning and Budgeting Committee, Fall 2016 to Spring 2018. (University of Baltimore).

Member, UB Research Council, Fall 2017 – 2019.

Member, ABA Site Visit Special Committee, Fall 2016 – July 2019.

Ex officio member, Excellence in Teaching Committee, August 2014 – July 2019.

Ex officio Member, Faculty Research and Development Committee, August 2014 – July 2019.

Member, Ad Hoc Assessment Committee, January 2015 – July 2019.

Member, Library Committee, August 2014 – July 2019.